



CASWELL COUNTY

Board of Commissioners Agenda

Regular Meeting
Historic Courthouse

October 7, 2024
6:30 p.m.

Welcome

1. Moment of Silent Prayer
2. Pledge of Allegiance
3. **Public Comments**

Chairman Jefferies

Renee Paschal

Each speaker will speak from the podium, and begin their remarks by giving their name and stating whether or not they are residents of the county. Comments will be directed to the full board. Speaker comments are limited to a maximum of three (3) minutes during the public comment period. Speakers must be courteous in their language and presentation. Personal attacks will not be tolerated. The Board of Commissioners or the Administration will not provide responses during Public Comments period or in the same meeting.

4. **Recognitions**

Agenda

5. **Approval of Agenda**
6. **Approval of Consent Agenda**
 - a. September 16, 2024 Regular Meeting Minutes
 - b. September 23, 2024 Special Meeting Minutes

Chairman Jefferies

Chairman Jefferies

Action Items

7. Proclamation honoring Jeremiah Jefferies
8. Request from Commissioner Holt to consider the elimination of the Economic Development Director position and assignment of these duties to the County Manager in order to increase the pay range for the future permanent County Manager.

Renee Paschal

County Manager Updates

County Attorney Updates

Commissioner Comments

Announcements and Upcoming Events

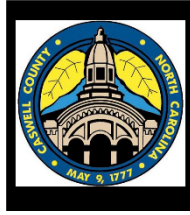
- October 21, 2024 Board of Commissioners Meeting at 6:30 p.m. at the Historic Courthouse

Closed Session

To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged NCGS 143-318.11 (a) (3), and to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, which privilege is hereby acknowledged. NCGS 143-318.11(a)(4).

Adjournment

Meeting Date: October 7, 2024



AGENDA FORM

TO: Renee Paschal, County Manager

FROM: Carla Smith, County Clerk

SUBJECT: Consent Agenda

BACKGROUND INFORMATION:

Minutes reflecting decisions made by the Caswell County Board of Commissioners at their Regular Meeting held September 16, 2024, and their Special Meeting on September 23, 2024.

STAFF RECOMMENDATION, IF APPLICABLE:

N/A

RECOMMENDED ACTION/MOTION:

If the Board of Commissioners so chooses:

Move to approve the Consent Agenda

FISCAL IMPACT:

None

ATTACHMENTS:

- September 16, 2024 Regular Meeting Minutes
- September 23, 2024 Special Meeting Minutes

CASWELL COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

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OTHERS PRESENT

Jeremiah Jefferies, Chair
Finch Holt, Vice Chair
John Dickerson
Ethel Gwynn
Rick McVey
Frank Rose
Tim Yarbrough

Scott Meszaros, County Manager
Melissa Williamson, Deputy County Manager
Russell Johnston, County Attorney
Carla Smith, Clerk to the Board

The Board of Commissioners for the County of Caswell, North Carolina, met in a regularly scheduled meeting on Monday, September 16, 2024 at 5:00 pm at the Historic Courthouse.

CLOSED SESSION:

A motion was made at 5:01 pm by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, which is hereby acknowledged NCGS 143-318.11 (a) (6). (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, and Jefferies)

WELCOME:

Chairman Jefferies called the meeting to order, and welcomed everyone to the Caswell County Board of Commissioners meeting on September 16, 2024. Then all paused for a moment of Silent Prayer, and the Board of Commissioners and all the guest in attendance recited the Pledge of Allegiance.

PIEDMONT COMMUNITY COLLEGE PRESENTATION:

Antonio Foster said Commissioners, distinguished guest, ladies, and gentlemen I am Colonel retired Antonio Foster, Chairman of the Piedmont Community College Board of Trustees, and I'm accompanied by Dr. Pamela Senagal, President of Piedmont Community College (PCC). First and foremost, we want to thank all of the Commissioners, past and present, for your extraordinary support of Piedmont Community College. We dearly thank you. But today it is with great honor that we take a moment to recognize the outstanding contributions of one Mr. Jeremiah Jefferies, Chairman of the Caswell County Board of Commissioners. For 28 eight years, am I correct? Chairman Jefferies said 32. Mr. Foster said 32. I'm incorrect. Let me repeat that again so I make sure. For 32 years, Chairman Jefferies has been an unwavering advocate for education and community development throughout Caswell County. His tireless dedication and steadfast support has significantly impacted the lives of many including those within our academic community. Under Chairman Jefferies's leadership, Caswell County has seen remarkable progress and growth ensuring that opportunities for education and advancement are accessible to all. His commitment to fostering collaborations between local governments and

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educational institution like ours. He has been instrumental in driving positive change. Chairman Jefferies has been an enormous motivator for PCC as we live out our mission of transforming lives, strengthening communities, and inspiring individuals to excellence. Today we extend our heartfelt gratitude to Chairman Jefferies for his invaluable support, his vision, his leadership, and his passion for our community, which serves as an inspiration to us all. Now in the military we have reduced the word leadership to an acronym LDRSHIP, which stands for loyalty, duty, respect, selfless service, honor, integrity, and personal courage. We can honestly say that Commissioner Jefferies has consistently embodied these valuable characteristics in his daily walk. Ladies and gentlemen and Commissioners, please join us in expressing our deepest appreciation to Chairman Jefferies for his 32 years of exemplary service and unwavering dedication to the betterment of Caswell County and its citizen. Thank you so much sir. {Applause} We want to get a picture. We have a plaque for you. We're going to get right in front of your chair here. Chairman Jefferies said thank you Caswell County and Piedmont Community College.

**PUBLIC HEARING FY 2026 COMMUNITY TRANSPORTATION PROGRAM,
CAPITAL 5310 AND CAPITAL CALL FOR PROJECT GRANT APPLICATION:**

Melissa Williamson said good evening.

Attorney Johnston said Chairman, sorry. If we could entertain a motion to go into the public hearing.

A **motion** was made by Commissioner McVey and seconded by Commissioner Yarbrough and **carried unanimously** to enter the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

Melissa Williamson said good evening. Caswell County Area Transportation System is required to complete the Community Transportation Grant application and the Capital Call for Project Grant application for fiscal year 2025-26 by October the 4th, 2024. We are required to hold a public hearing on the proposed projects to allow members of the community the opportunity to comment on the transportation needs and the grant application. We are requesting four replacement buses, tablets for the buses office furniture in the FY 2026 Capital Grant application. We are requesting administrative funding in the 5311 CTP application. The Capital 5310 purchase of service's objective is to provide transportation services that meet the special needs of elderly persons and person with disabilities to whom mass transportation services are unavailable, insufficient, or inappropriate. We need to have the resolution put to a vote to duly adopt the program resolution. All local matching funds required are transportation dollars. No ad valorem tax dollars are required for the operation of CATS. CATS is operating as a stand-alone enterprise fund. And in the 5311 administrative, we're requesting \$138,869 and the local share is \$20,830, which would be CATS Enterprise funds. The combined capital is \$494,297 and the local match will be \$ 49,431, and that will also come out of the enterprise funds. In the 5310 Capital purchase of Service \$20,000, and the local match will actually come out of the ROAP,

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Rural Operating Assistance Program, E&D funds that we apply for every year to match that one. So the total amount being requested is \$653,166, and the local share including E&D funds will be \$72,261.

Chairman Jefferies said so you need a motion to approve this? Mrs. Williamson said yes, and to adopt the resolution. Chairman Jefferies said okay. Are there any questions from any Board members? Attorney Johnston said Mr. Chairman, if you will see if anyone else is here tonight to speak during the public hearing. Chairman Jefferies asked if there was anyone here who would like to speak on the public hearing? No one was there to speak on this matter.

Commissioner Holt asked is this already budgeted and approve? Mrs. Williamson said this is for FY 26. This is not FY25. The state works a year in advance. So this is for us to be able to pull these funds in for FY 26. But our FY25 has already been budgeted for, and we've already had all this done for it.

Chairman Jefferies asked if any other Board members had questions. Then Chairman Jefferies said do we need to hear from the public now? He asked Melissa Williamson if she had anything else?

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously** to close the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

A **motion** was made by Commissioner Rose and seconded by Commissioner McVey and **carried unanimously** to approve. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

PUBLIC HEARING ON ACCESSORY DWELLING UNITS ORDINANCE:

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner Rose and **carried unanimously** to enter the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

Jason Watlington, County Planner said Mr. Chair, Board, Manager, and Attorney Johnson thank you for the opportunity tonight. I am Jason Watlington, the Planning Director. Tonight, I'll be discussing a new ordinance for ADUs, accessory dwelling unit. An early 2022 State legislation in an effort to promote diversity and housing passed a bill or introduced I will say, House Bill 409. It would require that all local governments allow the addition of an ADU or accessory dwelling unit to be built or placed alongside of a primary dwelling. The bill explicitly prohibits local authorities from imposing traditional zoning or ordinance restraints. Local governments must permit the establishment of at least one ADU per lot. This afternoon Attorney Johnston and myself did determine that this bill is still under review and is not mandated at this time. Many if not most North Carolina counties have already adopted this ADU or accessory dwelling in their ordinance. Rockingham County, Person County, Roxboro, Guilford, and Stokes to name a few. So they have already placed this into their ordinance and begin regulating. So I want to tell you a

little bit about ADUs. So an ADU can be attached or detached from the primary dwelling. For this purpose of the ordinance, we will be regulating detached ADUs. The ADU must have a bedroom, must have a bathroom, and a kitchen. So a tiny house if you will. The ADU must comply with North Carolina residential building code and the fire prevention code. Local governments are allowed however to set certain standards. Through researching other North Carolina counties, one of the more common standards is the type of construction and also the size. The bill states that the ADU must be less square feet than the primary dwelling. Therefore, we can specifically set a minimum and maximum square footage. This bill does however not suggest any particular construction type other than it must comply with building and fire code. So we feel that due to the cost of new construction and the continued inflation rates along with stagnant wages more and more people are looking for various or more efficient ways to construct a home. Hence, tiny homes, and they're becoming a very popular type of dwelling. You passed an amendment last month to better control the use of RVs. This was a step in the direction to better regulate the type of housing in Caswell County, and I should say permanent dwellings in Caswell County. So this new ordinance will allow a more economical option. However, it will require specific guidelines. The concept of ADUs goes back years ago. They were known as granny flats. This was a small secondary home used to take care of a grandmother, grandfather, or someone with mentally ill or physically challenged family members. I've had citizens inquire about these types of structures lately as a matter of fact. Some examples, the son is getting married can't afford rent. Can't afford to build a house right now. We as parents have land; so why not build them a small home right beside of ours in order for them to be able to afford it and become independent. Grandmother or mother needs to be closer so we can take care of her, but she still wants her own space. My daughter has a mental illness and needs to be close, but also somewhat independent.

So the Planning Board has set the County's requirements, and I would like to go over these with you. Construction type, the state does not regulate. However, the Planning Board is proposing stick built, modular, or offsite built. It must have an engineer stamp, and then the interior must be finished. I'll elaborate on that. We all know of a modular; it has a modular sticker. So this would not be a mobile home. None of our surrounding counties are allowing mobile home or RVs to be used as ADUs. Stick built, simply stated, a contractor comes onto your property and builds a small stick built home. Offsite stick built meaning a type of pre-manufactured shed style. Now it has to be engineered. It has to come to Caswell County with no interior walls built, no electrical wiring done, and no above head insulation done. This will allow our building inspectors to move through this project and make sure it follows building code. With the engineer stamp, we already know the shell will follow code. This will have to be on a permanent foundation. It will have to be strapped or tied to the ground or placed on cinder block with a poured footing under the cinder block. So this will not be a simple shed that you go by for your lawnmower, take out, throw some cinder block under it, and call it done. Maximum square footage: as I said the State requires that we go less square footage but allows us to make our own determination. From

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surrounding counties, we have developed a 800 square foot maximum. Only one ADU per lot says the State. The property owner must own both. However, may rent out one or the other so says the State. An ADU can be sold; however, it must be removed from the property. Therefore, the owner has to own both; so if he were to sell, then he would be giving up ownership. One-acre minimum site will maintain as our County Ordinance states. They will be allowed an additional 30,000 square feet. So in other words, right now if you have an acre of land, you can have one dwelling. You cannot place a second dwelling on that property unless you have two acres of land. If you are building a multifamily housing unit with a well and a septic, an additional 30,000 square foot of land would allow you to build that multifamily housing unit per our ordinance. So an acre and 3/4 would allow that. So we would like to simply use that math for our ADU. You will not have to have a full two acres of land for that small ADU, but you will have to have 1.75 acres if it requires a separate septic system. A little about septic systems: most homes now are designed with a septic system being just efficient enough to run that primary dwelling. Very seldom do you run across a septic system that is going to accommodate a future home. Therefore if for some reason you built a two-bedroom home and you put in a three-bedroom septic system, then you would be allowed to connect this ADU to that septic system, but that is really not common, especially here in Caswell County. They will allow you to connect to the electric of the house; so one meter. So an electrician would be allowed to come in and do that and also be allowed to use the well. This is all advice from the State on how they would want this ordinance to be written. A minimum of 10 foot from a primary dwelling and placed behind the front building line of the primary dwelling. So we would not allow this building to sit in front of the primary dwelling. Again must be on a permanent foundation. It must comply with our County setbacks for a primary dwelling. For ADUs in the Hyco Lake zoning district, the ADU would be required to have a special use permit with supplemental regulations. The ordinance shall not take presidents over subdivision restrictive covenants or homeowner associations guidelines. So you may ask can I put a tiny home on an acre of land without a primary dwelling. As long as it follows code and Building Inspections is able to come out and inspect the home, yes. I guess the great thing about an ADU is the possibility of being able to use existing infrastructure from the primary dwelling and being able to accommodate that special person that that needs it. So while I'm not seeing this as a State mandated ordinance, I am seeing other counties as close by as our next door neighbors starting to look at this. I'm seeing people living in the Amish sheds right now with no regulation. So while this will allow us to regulate more, it will also help our community. And I much rather see a stick built home than someone living in a RV. RVs are great, but I just feel like if they can and if it's economical for them to buy a stick built type structure that's even pre-built and turn it into a home, then I think they will be better in the future with that. Are there any questions?

Chairman Jefferies said any board members?

Commissioner Yarbrough said I've got one for you, Mr. Watlington. I know you said let's see, the property owner must own both; however, may rent out. Correct? Mr. Watlington said correct.

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Commissioner Yarbrough said so am I interpreting this correct that I could have a or anybody could have a rental house, build an ADU beside it, and rent out both. Mr. Watlington said you have to reside in one. Commissioner Yarbrough said so the property owner has to live in one. Mr. Watlington said correct. Commissioner Yarbrough said good enough. Thank you.

Chairman Jefferies said anyone else. Anyone in the public like to speak on this? Thank you. We need a motion to go out of the public hearing.

County Planner Watlington said Mr. Chair, I would like to invite Attorney Johnson to speak if the Board pleases.

Attorney Johnston said Mr. Chairman, I'll just mention briefly following up on what Watlington indicated about this housing option not being mandated by the state of North Carolina. In your consistency statement in the agenda packet, the last sentence reads as follows: It states further this particular residential housing option is mandated by the state of North Carolina effective October 2023 per House Bill 409. That house bill is still pending in the legislature so it hasn't been enacted into law yet. So the conversation Mr. Watlington and I had was that it may be wise to air on the side of caution and let the Planning Board revisit this ordinance at their next regularly scheduled meeting on September 24th so that they can be aware that this law actually isn't mandated. It is within the discretion of Caswell County, and the General Assembly allows Caswell County to regulate these types of structures through North Carolina General Statute 160D. However, this isn't mandated yet. So I would advise the Board to review this, but postpone any action until your next regularly scheduled meeting.

A **motion** was made by Commissioner McVey and seconded by Commissioner Holt and **carried unanimously** to close the public hearing. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

A **motion** was made by Commissioner McVey and seconded by Commissioner Yarbrough and **carried unanimously** to table this item. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Dickerson, Gwynn, and Jefferies)

PUBLIC COMMENTS:

Amanda Hodges: Good evening. Thank you for allowing me to speak. My name is Amanda Hodges. I live at 1628 Allison Road in Ruffin, North Carolina. I wanted to touch base this morning or afternoon or evening because I'm here to update the timeline from the information shared at the last Commissioner meeting on September 3rd, 2024 when I was unexpectedly asked to speak on this particular issue. For the record, the information I brought to you at the last meeting on September 3rd stated that both the Town councils of Yanceyville and Milton had already approved the TDA as an ex officio on the Caswell County Economic Development Commission. It was brought to my attention that the timeline I reported needed to be updated as the Town Council of Yanceyville had not yet met at the time of the meeting due to Labor Day. I was mistaken. I thought they had. So subsequently, the council has met. They met last week, and

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they did approve that seat or that ex officio position on the Economic Development Board. Their Council has met and everything is passed. So I just wanted to make sure I had that correction on the timeline for the record. Thank you.

Attorney Johnston: Commissioner Jefferies, I apologize. We should have read this statement before Ms. Hodges spoke, but if I could read this statement briefly. Chairman Jefferies said okay. Go ahead. Attorney Johnston said each speaker will speak from the podium and begin their remarks by giving their name and stating whether or not they are residents of the County. Comments will be directed to the full board. Speaker comments are limited to a maximum of three minutes during the public comment period. Speakers must be courteous in their language and presentation. Personal attacks will not be tolerated. The Board of Commissioners or the administration will not provide responses during public comments period or in the same meeting. Thank you.

Shannon Moretz: Good evening. My name is Shannon Moretz. 1117 Deer Trail in Cherry Grove, and I'm so excited to be here tonight over something good and positive. I am here tonight to speak in support of the mural project that the Arts Council is doing. Maud Florence Gatewood, who died in November of 2004 at the age of 70, is considered by Art Historians, Curators, Museum Directors, and collectors as one of the most important painters in North Carolina history. She achieved National and International recognition for her work, but apparently her heart never left Caswell because she kept coming home. In addition to being a highly successful artist, Gatewood also served on this board from 1976 to 1980 as the County's first female commissioner. I did not know her but historical accounts describe her as very outspoken, direct, and someone who stood firmly on her principles, and so I suspect that she probably ruffled a few feathers. I know that she loved this community. She came back, she served, she gave of herself, and then she gave of her estate, land, and paintings gifted for the public good. She wanted Caswell County to thrive and the people who live here to have every opportunity to get ahead. As one of Caswell's most famous daughters, it makes total sense for her to be included on the mural here in downtown Yanceyville. Western North Carolina has been absolutely buzzing about all things Maud Gatewood for months since a temporary exhibit of her work opened at a museum in Boone. I find it really cool that Caswell County is home to artists and craftsman like Maud Gatewood and Thomas Daye, and I think that we should be really proud of that and celebrate it. This mural gives us the opportunity to do that, and it comes with some pretty cool community engagement, culture, and tourism benefits. So I enthusiastically encourage you to support this project.

Michael Ward: Mike and Virginia Ward. We live in Caswell County. We got broke into on some property we have (me and my wife), and I found it on August 22nd. Anyway I went by the store the deputies were up at Lillard's eating. They'd been up there over an hour that morning. They were there when I went to the property, and anyway I got one of them or three of them come down there. They was laughing, joking, and everything. So we had about \$8 to \$10,000 worth with tools, three storage trailers broke in, and the house broke into. Like I said,

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I asked them did they need to get in the camper. The camper, they knocked a hole in the slide out, pulled the window out, and everything. They told me no. So once they left, I turned around. When we got in the camper, we found drugs in the camper. I called 911, and I couldn't get them back. They called me. That was on a Thursday morning, and they called me back Monday morning. So Saturday morning, they got more drugs out of the camper. They treated my wife bad. They come in and made her lay the gun down, and unloaded your gun. Then they took pictures on Saturday, but they didn't take no pictures on Thursday before. So I went in Monday morning to see the Sheriff, and I was told I couldn't see him. I had to go through chain of command, and so that was the Monday morning following Thursday after. So the Sheriff called me on the 10th, and I talked to him a few minutes. But it's like we ain't getting nowhere. Everybody you see, they want to give you the runaround. That's about it. The Sheriff told me he had an open door policy when he called me on the 10th. It's a whole lot of difference from the 22nd to the 10th, and I told him when I go to vote maybe I'll just go turn around and go through the chain of command. Thank you.

Julia Fair: I am Julia Fair. I reside at 53 West Main Street in Yanceyville. I would like to read a letter from Alice Shelton, who was a journalist, who covered a lot of the Caswell County meetings during the time that Maud Gatewood was a part of this community. As far as I understand, she covered a lot of what Maud Gatewood did with this community, especially representing the community. So I would like to read this, and then offer my support also in regards to the mural project for the Arts Council. But for the letter from Alice Shelton, it says:

Commissioner, I want to address your concerns about the mural. I was a journalist covering the County Commissioners when she was a member. She was always prepared to listen to everyone's concerns. She treated all citizens fairly including farmers. It is an honor that the Arts Council was selected to receive this grant to showcase all these worthy citizens. I grew up on a dairy farm in the Blanch community, and my late grandfather was a tobacco farmer. I know the importance of farming to Caswell. However, this mural isn't about farming or farmers. So comments someone may or may not have said about the farming community don't have a bearing on this situation. I ask that you approve this project. signed Alice Shelton.

Aside from that, I would like to just make note that this project is being supported by the Art Council and promoted by the Art Council. It is also funded by one of the most prestigious, if not the most prestigious, Arts organization in our nation. As an art council with an art project to have concerns over the most prominent artist from this community to be represented or not represented on this is concerning to me. So I would really like to just make a note of that that. I would really like people to be thinking about that. It is a great honor and a great privilege to be able to start some sort of art projects here. And yes this is the first one. It doesn't have to be the only one. So thank you so much for your time.

Benton Kay Covington-Thompson: My name is Benton K. Covington-Thompson. I'm a resident of Caswell County. I live in the Blanch community, retired employee of the Caswell County Health Department, a graduate of Bartlett Yancey High School, and a long and varied

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experience as a registered nurse since 1965. The most wonderful words heard at the time of a newborn delivery is a perfect baby, but it's life and living have shown us none of us are perfect and never will be. We are all a work in progress, and we all have a prejudices even if we deny them. A very important definition I learned many years ago is health is a state of complete physical, mental, emotional, and spiritual well-being not merely the absence of a disease, and I'm afraid none of us are qualify for that at all times. We enter life and experience it with a variety of good and not so good poker chips. Be it material plenty or poverty, physical good health or poor, emotional stability, or abuse and neglect, spiritual nurturing, or absence or radically forced beliefs. As our world grows smaller in the United States, our state, and our county with the evolving of many cultures, religious beliefs, races, and many other important identities evolved, it is vital that we educate ourselves to these variables and recognize that exclusion from or hate of can only harm our world and our domain and cause us to be uninviting to new people and industries. Changes cause much fear, and education of differences reduce these fears. Denial about these changes exists and are counterproductive. I am one of a part of a founding members of a group with diverse age, sexual identities, racial, religious backgrounds and varied life experiences of this virtually important organization the Caswell County Human Relations Commission. We are evolving and learning of ways to help us as one of many groups and individuals, stretch our minds and hearts to grow in healthy ways, discourage discrimination, and be advocates of those who perceive they are subject to discrimination. As our Commissioners, I believe it is vital to you as our leaders to strive to grow to identify and learn how you and those under your leadership can embrace greater opportunities to learn inclusion along with us and others interested at no expense. At our initial REI phase one training in Caswell County on October 17th and 18th in Yanceyville and information is enclosed. I'm going to pass this on to Frank, and let him pass it around. Commissioner Rose. Excuse me. So I think it's very important that the Commissioners appoint one or two people to come to this educational opportunity so that we can aid in showing compassion, caring, leadership for Caswell County and its residents. I want to thank you for your time and service. I'll pass this to Commissioner Rose.

Sharon Hill: Good evening. My name is Sharon Hill. I live at 170 Julia Street, and I was born and raised in Caswell County. I've been away most of my adult life. I am honored to be able to speak to this board today partly because it just allows me the opportunity to participate in the civil life of Caswell County and to exercise my rights as a citizen, but it's also doubly a pleasure because it gives me a chance to support the Casual Arts Council. I am here speaking in support of the mural project. When I was making the decision about whether to return to Caswell County at this stage in my life, contribute, and participate with the skills that I've been using around the state and across the country in the last few years, the Arts Council programs weighed into that decision because I had the opportunity to stay with my parents during the last six months of their life here in Caswell County while I was caretaking. The arts, I was so impressed with the art programs and offerings that contributed to the quality of my life and continues to contribute to the quality of my life since I've moved or since I've returned to Caswell County. I also want to

offer my support of the project because I see the value in it for the community both as a cultural touchstone, as a representation of the rich and varied history of Caswell County, and the contribution of its prominent citizens. I think that all four of the people who will be recognized in the mural have contributed greatly not just to the life of Caswell County. Although that's a definite fact, but all of them also participated in such a way as to contribute to the wider state and in some cases the world. Each one of them: Maud Gatewood, Nicholas Longwood Dillard, Henrietta Jeffries, and Neil Watlington have all been examples of excellence as citizens and as human beings. When people even drive through our town, that will or we want to be represented by our best. As the person who spoke earlier said, this may be the first mural, but it doesn't have to be the only one. There is so much history, culture, and value in the county that I could foresee you know having many expressions of that in the county. I'm sure that we all want to be governed by facts and not innuendo or suspicions. And I've heard that some of the concerns about this project had to do with some things that someone said someone may have said, but that the official record represents that those comments by Maud Gatewood were not made in any official capacity and that she being the first woman to serve on the County Commissioners as well as an artist of national note, if not international note. I first was exposed to her work at the North Carolina Museum of Art in Raleigh, and my family connected her to the house on the Square. But growing up here, I just I hadn't learned enough about her for her name to be in my mind and recognizable. So I'm getting off track here, but I wanted to say definitely that I support the mural project. I think it will add value to our public persona and presentation. Thank you for your time. Chairman Jefferies said thank you.

Kent Williamson: My name is Kent Williamson. I reside at 562 Graves Road in Reidsville, North Carolina. Commissioner Jefferies and other Commissioners, I'm here to make an announcement or an invitation also. Celebrating the community services of Jeremiah Jefferies, County Commissioner, Gladys Garland, School Board, and the remembrance of the contributions of Nate Hall, County Commissioner Chair. This celebration will be Saturday, October 5th at 4 o'clock at Blackwell Funeral Home located at 143 3rd Avenue in Yanceyville, North Carolina. We will be putting together a booklet to celebrate them, and this booklet will include any advertisements, family portraits, memorials, tributes, special wishes, and any other announcement that you would like to make. The booklet is for one page \$100, \$50 for a half, and a page \$25 for a quarter page. It says remember our retired officials were elected by getting out to vote. Please help make this election successful and register and vote. Thank you.

RECOGNITIONS:

There were no recognitions.

APPROVAL OF AGENDA:

A **motion** was made by Commissioner McVey and seconded by Commissioner Rose and **carried unanimously** to approve the agenda. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Gwynn, Holt, and Jefferies)

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APPROVAL OF CONSENT AGENDA:

- a. September 3, 2024 Regular Meeting Minutes

A **motion** was made by Commissioner McVey and seconded by Commissioner Rose and **carried unanimously** to approve the consent agenda. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Gwynn, Holt, and Jefferies)

DISCUSSION ITEMS:

There were no discussion items.

ACTION ITEMS:

ABC BOARD WORKING CAPITAL REQUEST:

County Manager Meszaros said I don't see Mike here this evening. So the ABC Board has put in a formal request to the Board of Commissioners. They're asking for the potential use of \$ 47,294 towards capital improvements of their building. Their building was built in the 60s and had little to no improvements in that time frame. They are requesting to use this additional capital, which needs to come before the Board if they're to do that. They would like to improve the appearance of the store by upgrading the lighting, new flooring, and exterior improvements as well as adding a room so that they have additional sales. They think that the casino and the travel on the route is... The store is extremely busy, but it is small. So I don't see Mike here this evening, but they have put their formal request in to utilize these funds. Under the general statute, these additional excess funds can be reallocated as they're requesting. Of course the Commissioners can always use that for something else if they so choose as well. So I just formally presented their request to you. It's up to you if you wish to proceed.

Commissioner Dickerson asked where did these excess sales tax come from? County Manager Meszaros said these are additional gross revenues. So it's unanticipated revenue that's above their estimated budget. So they basically made more sales tax than they projected, and those funds are just excess. So they aren't budgeted for expenditure; they would need to... They are not a county entity. The county doesn't own that facility and operate them. It's kind of like the animal shelter. So they're requesting to use those additional funds for building improvements. Commissioner Dickerson said so if we don't approve it, does the county get it back? County Manager Meszaros said the county could reallocate those. In the past, they've done some Health Department improvements. They gave me a list of other things that the County's reallocated those to.

Chairman Jefferies asked if anyone else had any questions for the County Manager. Then Chairman Jefferies said I think this money was \$47,200 something. This was money that they had left over in reading the minutes, and that they had gave the school their part of fund and everything. This was extra money that they had setting aside, and that store was built in the 60s. This is the store that they want to remodel. I think I'm right in what I read. So what's pleasure of

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the board? We need a motion or something to pass it or whatever. It's \$47,200 I believe or something like that.

Commissioner Yarbrough said Mr. Chairman, until somebody from the ABC Board can come and answer whatever questions this Board might have, I move we table this, or just not take any action at all. Because I know we're talking about building improvements, but I want to know what these improvements are. I don't believe the County Manager has those details. Do you? County Manager Meszaros said you know I've been in there. It's very general. So they're just asking for exterior finishes, lighting, and flooring. So \$47,000 goes pretty quick on those things. Commissioner Yarbrough said I agree with that. It's up to the Board. Commissioner McVey said but we don't want no issues. Commissioner Yarbrough said no.

Commissioner McVey said I'll go along with Mr. Yarbrough. And the fact that we don't own the building, they need to come before us to talk to us about what's going on before we just give them that \$47,000.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to table this item until the ABC Board is at the meeting. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Gwynn, Holt, and Jefferies)

County Manager Meszaros said I'll make sure they have a representative at the next meeting. Chairman Jefferies said thank you.

ARTS COUNCIL MURAL:

Chairman Jefferies said we got to have a motion. This is the Arts Council Mural, but we tabled this. We need a motion to take this off the table and to put it back on the board before we can go through what we got.

A **motion** was made by Commissioner Rose and seconded by Commissioner McVey and **carried unanimously** to untable this item. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Gwynn, Holt, and Jefferies)

Karen Williamson said good evening Commissioners, and thank you for letting me come back and speak to you in regards to the mural project for the Arts Council and for the community. I'm Karen Williamson, and I'm the Executive Director of the Arts Council here in Caswell County. In regards to... Well actually to say that I'm going to just go over a brief synopsis of the mural. I'll take additional questions that you may have for me, and then I would like to have your vote for the Arts Council to move forward with the process of painting the mural on the side of Co-Square. Alright. So the brief synopsis is we're going to highlight four Caswell County historic icons: Maud Gatewood, Neil Watlington, NL Dillard, and Henrietta Jeffries. Some of the changes, and we've been listening to some of the concerns that you have. Some of the changes that we've agreed to make is that the background or the wallpaper part of the mural will feature the bright leaf tobacco. So that is one change that we will do. Additionally, because Neil Watlington was a war veteran in World War II; he fought in the Battle of the Bulge. In lieu of

painting him in his major league baseball uniform, we're going to paint him in his army green uniform instead. So that hopefully will address the concern for representing or having someone be represented from the military. Additionally, I thank everyone who talked in the public comments in support of this. Additionally, I'd like to add another kudos to Maud Gatewood in that in November of 1989 the Thomas Day House suffered a catastrophic fire. That next day Maud Gatewood in conjunction with Marian Thomas, they raised or they started the process of raising a half a million dollars to do the restoration for the Thomas Day House. Had it not been for the two of those ladies, especially Maud Gatewood because she donated some of her furniture that was Thomas Day authenticated furniture. She donated that to the museum. Had it not been for Maud Gatewood stepping up to do that for not only the Town of Milton but also for the Thomas Day House, it would not today be the 28th state recognized Historic Site in the state of North Carolina. It's the only state recognized historical site here in Caswell County. The mural will definitely help to augment tourism and economic development. We're going to accomplish that by having a QR code so that people can do their own self-guided tour, and that QR code will lead them to various bits of information on each individual. Additionally, two years ago the Arts Council created a documentary called the Veterans of Caswell County, and it features Connie Steadman, Joseph Carter, and Neil Watlington. So in that QR code people will also be directed to that video that anyone can see on YouTube. Thank you for listening to our request. This has been a passion project for Caswell Arts, and I'd like to turn it over to you, the Commissioners, for any additional questions that you may have for me before we're hoping that you will allow us to move forward with the project. So Mr. Jefferies, I'll turn it back over to you.

Chairman Jefferies said okay. Do any board members have any questions for Mrs. Williamson?

Commissioner McVey said Did Ms. Smith find anything. We had tabled this to have her have time to look and see if there was anything Ms. Gatewood. The Clerk, Ms. Smith, said I was not able to locate anything. The minutes from 1976 to 1980 when she was a commissioner was just motions. It wasn't a lot of discussion so I wasn't able to see what they discussed in those meetings.

Chairman Jefferies asked if there was anything else.

Commissioner Rose said Mr. Chairman, there's a couple of things I would like to say. Ms. Williamson, thank you for your presentation. I also did a little research. I always like to do that. I know some questions were raised about some things that may have been said or may not have been said. I don't know. I wasn't privy to those conversations, but I did do some research on all four of them. Mr. Wallington in his service to our country. As well as a successful businessman and a professional baseball player. Also Mr. Dillard, I done some research on him and the contributions he made through education to this county. I also looked at Miss Jeffries, and I was quite impressed. Back in 1911 where she was put on trial. Ms. Williamson said actually that needs to be updated. The trial took place in 1913. Commissioner Rose said okay. Well 1913. I was kind of impressed she was tried by an all male white jury. The judge was also a white male,

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and at the end of the trial, he stepped down, defended her cause, and overrode the decision. I also went through and looked at Ms. Gatewood and did some looking into her stuff. I found something interesting. As late as July the 5th 2024, WXII 12 did a piece on her work where her work is on display at the Blowing Rock Arts and Historical Museum there. There is a building named after her at UNCG in Greensboro. I found out that she actually has a scholarship there for up and coming Juniors and Seniors that want to pursue an artist career. In looking through her paintings and stuff like that, I did find several paintings where she had depicted tobacco fields, tobacco barns, and I saw a couple of photos was she was smoking a cigarette. So I appreciate everything that you did in your presentation. Nothing further Mr. Chairman.

Chairman Jefferies said anyone else.

Commissioner Yarbrough said one or two questions. I believe going back to your presentation at our last meeting that the Arts Council will own this mural for 10 years. Am I correct? Ms.

Williamson said yes sir. Commissioner Yarbrough said after that 10 year time period, what becomes of this mural? Ms. Williamson said after that, then we can have another discussion.

Either it can stay there, and we can continue maintaining it, or it transfers over. I mean I don't know yet. But that is something that we can definitely discuss after the 10 year time period, or even before so that we know what everybody expects after that 10 year time period.

Commissioner Yarbrough said what assurance can you give this Board that if it was to go along with the Art Council's request, that once that mural is in place that it will not be updated or changed as the Art Council so desires. Because you will own it as you say. Ms. Williamson said right. Personally speaking, that's not something that we want do, and also that would be interfering with the ... Correct me if I'm wrong, Jason, but the artist also will own the ownership, if you will, you know of his creative process for that. We're using federal monies to put this mural up on the wall, and I don't think that they would appreciate us making any changes.

Commissioner Yarbrough said one last question. Has the Art Council looked at locations that are privately owned and not public building? Ms. Williamson said yes. Commissioner Yarbrough said with no success. Ms. Williamson said correct. Commissioner Yarbrough said okay. Thank you.

Chairman Jefferies said anyone else.

Commissioner Dickerson said has anyone reached out to the Historical Building on the Co-Square. Wasn't Maud Gatewood associated with that building at one time. Ms. Williamson said which building on the square? The audience responds. Ms. Williamson said are you talking about the house where the Historical Association is located? Commissioner Dickerson said yes. Ms. Williamson said that's her house where she was born. Commissioner Dickerson said have you thought about putting the mural on that house? Ms. Williamson said no. Commissioner Dickerson said why not? Ms. Williamson said we just haven't had that conversation, and a mural of this type, we were just basically looking at large scale brick walls within this community. Commissioner Dickerson said well again I can go with three out of four of the figures that you've

chosen, but I cannot support one with the Ms. Gatewood on it. But my next question is for our County Attorney. When Co-Square was purchased, didn't the Town of Yanceyville provide part of the money for the purchase of that?

Attorney Johnston said Commissioner Dickerson, I'll have to research that. That was my understanding. Commissioner Dickerson said that was my understanding as well. If they are part owner in that building and they provided the money, how come they have not been brought into the conversation on whether it's allowed to be put on there? Attorney Johnston said I could research that for you Commissioner Dickerson. I know when the Economic Developer was hired several years ago, there was a joint venture between the town and the county to provide that salary, but as far as ownership of the building, I'll be glad to research that and report that back to this Board. Commissioner Dickerson said I think it was \$30,000, if memory serves me correctly. So if they've got skin in the game, I don't think this Board is a sole decision maker for what takes place on that wall. At the very least they should be consulted, in my opinion, before we move forward. Attorney Johnston said yes sir. I think this Board should have the Town of Yanceyville consulted before we make any decision on this. They put money in that building, and they're entitled to have a say on what goes on the side of it.

Chairman Jefferies said Mrs. Gwynn. Commissioner Gwynn said I feel the same way. We need to consult with Yanceyville before we consider it. Chairman Jefferies said so is this a motion you guys want to put on the table.

A **motion** was made by Commissioner Dickerson and seconded by Commissioner Gwynn to table it.

Commissioner Dickerson said to consult with the Town of Yanceyville because they provided part of the money for that building before we make a decision on it.

Chairman Jefferies said until the County Attorney research this and come back before the Board, the motion is to table this. Right? Commissioner Dickerson said yes sir.

Commissioner Rose said Mr. Chairman, I just have one question. Are you on a deadline or something? Can you tell us when... Ms. Williamson said it takes 30 days for us to get the materials, and then it'll take another three to four weeks for us to paint it. It needs to be completed by the 31st of December. Commissioner Rose said I have no issue with speaking with the Town, but I would like to see if we can go ahead and make arrangements for them to be brought up to speed on this and see what their board has to say on it as soon as we can.

Chairman Jefferies said Ms. Williamson did I understand you said 30 days? Ms. Williamson said 30 days, yes. Chairman Jefferies said okay. You all heard the motion, and we're going to vote on it. Any questions before we vote? Any more? We'll start with you Rose. Commissioner Rose said I don't understand why we can't vote as a Board on our approval, and then have the town consulted to get their approval. Chairman Jefferies said so you want to vote on it as a Board, and then if they don't get enough, we can table it. Commissioner Dickerson said Mr. Jefferies, first

we got a motion on the floor here that we got to take care of. Chairman Jefferies said I understand that.

A **motion** was made by Commissioner Dickerson and seconded by Commissioner Gwynn and **carried 4-2** to table it. (Ayes: Commissioners Yarbrough, Holt, Dickerson, and Gwynn. Nays: Commissioners Rose and McVey)

A **motion** was made by Commissioner McVey and seconded by Commissioner Rose and **carried 3-3** to approve it for the Arts Council to proceed with the approval of the Town of Yanceyville. (Ayes: Commissioners Rose, McVey, and Gwynn. Nays: Commissioners Yarbrough, Holt, and Dickerson.)

Chairman Jefferies said so the no's have it. We have to wait until the Town. Commissioner Rose said wait a minute. Chairman Jefferies said so we will have to put this back on the agenda. Commissioner Rose said what did you vote Mr. Chairman? It's four for and three against. Chairman Jefferies said I didn't vote either way. So we'll put it back on the agenda for the next meeting. We'll have it back on the agenda. Commissioner Holt said I don't think she understood what you're asking. Attorney Johnston said yes sir.

Commissioner McVey said what did you end up doing on that vote. We cannot hear you down here. Chairman Jefferies said I ended up voting with the person that said we're going to do it. I didn't vote no. I voted yes if you're asking me for my vote. Commissioner Rose said well that is 4-3.

A **motion** was made by Commissioner McVey and seconded by Commissioner Rose and **carried 4 -3** to approve it for the Arts Council to proceed with the approval of the Town of Yanceyville. (Ayes: Commissioners Rose, McVey, Gwynn, and Jefferies. Nays: Commissioners Yarbrough, Holt, and Dickerson.)

Commissioner McVey said we voted to do it with the Town's approval. Chairman Jefferies said yes. Commissioner Rose said so it passed.

RECESS:

The Board took a brief recess.

FY 23 AUDIT CONTRACT DATE CHANGE:

County Manager Meszaros said so the audit, the fiscal year 23 audit was approved on February 5th, and they speculatively had hope that that would be completed and submitted by the end of May, which at this point we know has not been completed. So this is very similar to that audit item you had two meetings ago or three meetings ago where you extended the date. There's no change in service. There's no change in scope. It just extends the date. So we are requesting that the date be extended to February 28th 2025, which is a fiscal year end date for all those contracts. Obviously won't take that long, but if it does take longer, then we don't have to come back and get an extension on the date. The Interim Finance Director is here if you have deeper questions, but staff recommends approval to extend the audit deadline. We have to do the audit

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one way or the other so extending the contract with the current auditor is a wise recommendation.

Chairman Jefferies said okay. You all heard what is coming from the County Manager. Does anyone have any questions on the Board?

Commissioner Yarbrough said yes sir. And I hate to keep hashing over this Mr. County Manager, but we were told that the 22 audit and the 23 audit were more or less going to be piggyback together. Soon as one's done; the other one's right behind it. What happened? County Manager Meszaros said so I don't want to speak for our NCACC representative because they work for us for free, but I did send a list of questions and items on all of these recent issues. As far as the audit goes they're struggling right now because there's so many things that are messed up and taking a lot of time to unravel. The library's item took 20 hours to get straight because it was so messed up for so many years. They're currently working on the Cooperative Extension and Senior Services right now. They are both complete messes. The PSAP 911 funds have been taking a great deal of time as well. It's going to be at least a \$200,000 hit to the general fund. It's impacting future funding. Of course there's Family Services' issues with payroll and salary allocations. They cannot complete the fiscal year 23 audit until these items are cleaned up. Not to mention being unable to spend some funds because they have not been properly accounted for or budgeted for in previous years. The opioid funds had not been accurately accounted for in two years but are now accurate and complete. She's trying to correct three years of improper accounting, which cannot be fixed overnight. I would say that I have personally never seen any finance people work as diligently and extremely hard to correct any type of a situation like this. I've also never had a situation like this myself. If there's a different way you would like to handle this, I'm all ears to your recommendation. That would probably entail private third parties. I know I had a recent records request about the audit firm and the accounting services. Last year we spent \$129,000 just on the accounting firm. So you know some of these items I've tabled until those experts can come before you. There is a reason. Our consultant has some personal family stuff. Obviously I can't have... I mean I guess if they're willing to participate via Zoom or something, we can go that route, but until we get that ability to have them here, it's really difficult to present and do work when someone's out for family emergencies. But yes, the audit needs to be completed. Basically when you get into the year-end close, you know I've got a list of items that you've asked me for, and one of those includes you want to see some of the quarterly expenditure reports. I asked can we do one through the end of June or maybe get to the next quarter reports, which are not until October. My response is they can do a report for June or through August, but none of those are going to be accurate until they have accurate year-end closing figures. So giving you numbers that are not actual and valid, I feel like I'm not going to urge them to do that. If you wish for me to have them produce that, they will gladly do that for us. I think it's hard because there's only two or three people working on all of this. It's going to take some time. So yes, I felt like... I sent the state a letter stating that hopefully the 23 audit will be done before the end of September and into October. I don't know if that's feasible. That's the

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information that I got, and I passed that on to you. So I'm not actively personally doing that work; I can only go on what I'm being informed. Commissioner Yarbrough said the problem I have with it is that this Board was told when 22 is done, 23 is right behind it. And now we're being told something completely different. County Manager Meszaros said yes, the consultant is telling you that. I've provided that in writing from them, and that's what I am hoping to see as well. I don't know what to do to correct that. I could hire some more people to help that has a pretty stiff cost to it. We do have the Accounting I position interviews coming up. We do have the payroll position. So some of those functions we're doing in-house because we're short staffed, but those don't have anything to do with the audit and the day-to-day. That's mostly the three people we have in Finance. I have to praise the staff we have doing the work they're doing. It's a lot. They're doing it correctly, but it's a lot of work to clean up.

Commissioner McVey said I have a question. County Manager Meszaros said yes sir.

Commissioner McVey said is the Isley group still involved in this? County Manager Meszaros said so we can try to find a Finance Director. I've brought forth the CFO. That's coming from the recommendation of the association. Commissioner Holt said that's not question. Commissioner McVey said the question is the Isley group, who were hired, are they still involved in this? County Manager Meszaros said they are not currently involved. We paid them out through the end of the year. Last year we spent about \$130,000, but they're not into the accounting portion of this. We're in the year end closeout. Commissioner McVey said they're paid out and we're through with them. Interim Finance Director, Melissa Miller said the only thing that the Isley group is working on is the general bank account and the fixed assets. Commissioner McVey said so are we still paying them? Mrs. Miller said yes. We've been continually paying them.

Commissioner McVey said when this first come up Bryan Miller was the County Manager, and I think I was the Chairman. He asked about using the Isley group, and I agreed to do it. How many years has it been? I agreed to do it. It's all my fault. I thought it would go really quick. Why is it taking the Isley group how many years to do this? Were we that screwed up in the Finance Department? Mrs. Miller said yes sir. I don't want to speak on that, but when we were five years behind on bank statements being reconciled, that takes a lot. Since I've been here for three and a half years, I have done nothing but identify items that weren't recorded. We had to identify before they could reconcile. Commissioner McVey said I explicitly remember asking had the bank statements been reconciled. I was told yes. We had five years that had not been reconciled. Mrs. Miller said oh Isley has them current. They're up to 2020 for now. So they are now, but they weren't they weren't. Commissioner McVey said they weren't but they are now. So what's the Isley group working on right now? Mrs. Miller said the general bank account only. That's our Fidelity account, and everything runs through there. And fixed assets. Those are the only two things that they're helping us with. We've brought everything else back. Commissioner McVey said how much longer are we going to have to have them work? Mrs. Miller said we're hoping not long. Like I don't want to give you a time because you'll come back at me on that.

Commissioner McVey said no I wouldn't do that. Mrs. Miller said but we have been trained on

the bank reconciliation in Munis because previously they were all done on spreadsheets, and that's really not reconciling on spreadsheets. You got to do it in your system. So we are in the process of getting that started. Johnna said it won't be long, and we're pulling it back to do it ourselves. Commissioner McVey asked how much money have we paid them so far? Mrs. Miller said well I just pulled for the public record request, and from when they started I'm not sure. I can look that up and tell you, but for July 1 of 23 to the current, was it \$129? County Manager Meszaros said yes, 129. They're still going back to get this straight to 2017 figures and budgets. Mrs. Miller said yes. Commissioner McVey said I was told in the beginning and it's probably in the minutes too that the Isley group was going to do this job for \$50,000, and I said well go ahead and get them to do it. Mrs. Miller said but I believe in the beginning no one knew what kind of shape the books were in or as bad a shape that books were in because we're still discovering stuff as we go through them.

Commissioner Rose said one question I got Mrs. Miller, and I do appreciate everything the LGC has done. I appreciate everything Johnna's done. I guess my question is this how many hours are being dedicated to this problem. Reason I'm saying that is, and I didn't mean to cut you off. If you're devoting 20 hours a week to it, well it's going to take a while. But if more time is being devoted to it, the quicker we will get it done. Mrs. Miller said when he said 20 hours a week that was just 20 hours that week on one department. That's not the only thing that was worked on that week. Commissioner Rose said right. Mrs. Miller said I could get you a figure on the amount of hours that Johnna works on Caswell because she works just about every weekend on Caswell. She's usually here once a week until this family emergency happened, and we're constantly teams and working on things. But on top of that I have to keep Finance running. Commissioner Rose said right. Mrs. Miller said so I got to do the daily stuff. Commissioner Rose said I understand. Mrs. Miller said we're trying. I mean honestly no one wants to see this wrapped up any faster than we do. Commissioner Rose said and I understand that. Like I said, I do appreciate everything she has done and everything the LGC has done that's helping us out at no cost. I guess we're all in the same boat on this board as you are; we want to see it wrapped up. Mrs. Miller said I want to see it done. I mean we're trying to fix years of mess ups. You guys are wanting it done in a short amount of time, and we're trying. Commissioner Rose said this next question I have is if you're going down a road with bad practices and you find out let's say 23 what the problem is, from 23 until current how are those practices being corrected so you're still not going down that path? Mrs. Miller said and that's what's taking us so long too because when we discover what the issue is, we figure out the best practice to fix it. We fix that year. Well, we fix 23, 24, and make sure we're doing it the same way in 25. So 23 is really our stumbling block because we've ran across issues with a few departments. That's what has been causing us to slow down. We have to get those right so when we move to the next year, the problem's already fixed. We're fixing everything as we go ahead of time. Commissioner Rose said okay. Is there any way that you would be able to or somebody be able to advise this Board at our meetings of what has been done that week concerning what problems you found, and how it was corrected? Rather

than us get frustrated, then call you up, and then fuss at you. Mrs. Miller said you want us to share our frustrations with you. Commissioner Rose said but I mean like I've heard a couple departments mentioned that there were some issues. Well, let the Board know this is what we are finding. This is what we have had to correct. So we kind of got an idea of different things. Mrs. Miller said you would like an update of what we've discovered and fixed every meeting. So like every 2 weeks. Commissioner Rose said I would love it. Mrs. Miller said okay. Commissioner Rose said thank you. No further.

Commissioner McVey said I'm not trying to hammer you. Really I'm not. Mrs. Miller said it's okay. Commissioner McVey said I appreciate what you are doing, but I am disgusted with this Isley group long as they been working with us. I want you or the County Manager to put a fire under them. Mrs. Miller said Johnna has put a fire under them because it's probably, I don't know how long, but that's why she has pulled the majority of the stuff back because she's trying to get down the hours that they're billing us. So I don't think we're going honestly have Isely very much longer. I don't want to give you a time, but it's in the works to get rid of them. County Manager Meszaros said so we're currently trying to hire an Accountant I, and they wouldn't come in and be on board and trained to do like their general job. They're going to be pulled in to help them reconcile and go through the bank statements. They're going to help specific pieces for their initial term with us, which will help alleviate some of that backlog. But again when you have an expert looking at it, it doesn't help to bring three other people in and explain to them how to do it when you just got... Mrs. Miller interjected and said Johnna has over 30 years of experience, and you've seen how good she is with things. When she's coming across things that stumps her and takes her a long time to figure out, you just can't pull in anybody to help with those situations without costing us a fortune. Commissioner McVey said well I want to reiterate I'm not hammering you. I appreciate all you do. Mrs. Miller said that's fine. Commissioner McVey said I just want a fire put under that Isley group. It's been how many years. Mrs. Miller said I know. Commissioner McVey said and how many thousand more dollars has it took. Mrs. Miller said but it takes time to fix years of errors of poor accounting. Commissioner McVey said thank you, ma'am.

Commissioner Gwynn said how many hours are hey working? Mrs. Miller said Isley? Commissioner Gwynn said yes. Mrs. Miller said I'll have to pull up their last invoice to look. I don't know that by heart. Commissioner Gwynn said is it less than 40? Mrs. Miller said oh I'm sure it's less than 40 because we just have one person. Now we just have one person doing fixed assets, and one person doing recon. Okay, but I can find that out for you.

Commissioner McVey said these are in addition to their other duties. Mrs. Miller said they invoice us by hours that they work.

Commissioner Yarbrough said mine is for the County Manager. Mr. Meszaros, you made the comment from what you were reading that it took 20 hours to fix something from the library. County Manager Meszaros said just to fix the library item that you approved last week.

Commissioner Yarbrough said and that now they're working on some problems with Extension and some other department. Am I correct? County Manager Meszaros yes, the Extension office and Senior services. So like just today, one of our staff pulled all the 911 records going back to the date they need. They have to pull all and basically go through and redo several years to find the discrepancy. Then put that all in to get it accurate because you're working off of errors from 2017 in that department. Commissioner Yarbrough said well my question is is any of the problems, and I'm not saying that it is, is the way... Is any of the problem related to the way that maybe departments are submitting some of their expenses? County Manager Meszaros said a lot of the Departments operated... They're state funded; they're federally. Public Health. They weren't working off of the Munis program that we now have. So now we're making all the departments work from Munis, and the budget the county operates under. So all the grants have to be tied back. They have to reconcile them back in. You can't have two different sets of books and expect everything to be done appropriately. This item is about the CFO reclassification, and I'll just kind of state this. Advertising the former position would not attract what the county needs to not end up right back in the same place where we were without. That job description was written to the capabilities of a person in the job not the capabilities needed for the correct person to have in finance. If you want us to go with that new job description and not change the pay scale, we can get that posted. But I think it's paramount. This is in all counties. The Finance Director is probably the most important position in city and county government. Commissioner Yarbrough said now one other comment I believe you made in the statement you were reading. There was a figure in there of \$200,000. Could you elaborate on that number a little bit? County Manager Meszaros said again it's an error we found. I'll have Melissa Miller come up. Mrs. Miller said I think the \$200 balance you mentioned was 911. Okay we have found a discrepancy going back to 2016-17 that the fund balance that the state and the fund balance that we had did not match. I'm not going to quote exact figures because I can't remember them right off hand, but as of right now, the 911 Communications are not receiving their monthly allotments because the state thinks we have a really large fund balance in 911. However, our financial statements only show that the fund balance is less than \$100,000. The annual report was brought to me to sign off on, but Johnna and I could not match the figures that our book showed to what the state had. So Johnna refused to let me sign that form until the books matched. So Johnna went back and reconciled from 2016 or found that the year 2016-17 was off. We went down through our books. We call it the dungeon, and pulled out all the documentation that we could find. Then today Tonya Fuller actually found a file cabinet that had all of the 911 Communication back records. So now we can go and prove to the state because that includes the invoices to be able to back everything up. Because if we can't prove it, then the general fund is going to owe 911 money. That's what we're trying to avoid, but we have to go back clear to 2016-17. This is just one of the things that is taking up our time. We're trying to save you guys money to prove it out, but it takes time. Commissioner Yarbrough said but the problem was 8 years ago? Mrs. Miller said yes. Is that everything?

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Chairman Jefferies asked if anyone else had any questions. Then said thank you Ms. Miller.

A **motion** was made by Commissioner Yarbrough and seconded by Commissioner McVey and **carried unanimously** to approve the date change. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

Chairman Jefferies said next on the agenda will be reclassifying the Finance Director position, and it will be tabled. Budget amendment from the Sheriff's Department will also be tabled for a later date.

COUNTY MANAGER UPDATES:

County Manager Meszaros said thank you Mr. Chairman. So I was given some direction to provide more information and reporting. So I pulled the former manager or two managers ago report that is provided to this Board, and I just threw that together today. So this is the most current up to date.

1. The first thing is the elevator pre-work in the new courthouse. So the contractor was here today. They're doing some alarms and electrical pre-work so that when they get here in December to do the final elevator stuff, it's not going to be an untimely project.
2. The Brightspeed GREAT Grant was finalized last week. So Spectrum had done that quite a bit or a time ago. But so now all the contracts on the fiber are approved and completed. So I think we're good from funding in having the state pay for all that.
3. I emailed you all this color swatch last week, and I got feedback that the light blue like the Co-Square building is the selection. I can pass this out if you want to choose a different color. That's fine, but this is for the Post Office, the Clerk's office, and Animal Control. The awarded contract vendor is wanting to have a color choice so they can order this stuff and get it up. So the light blue color on here matches the Co-Square almost to a T. It is the Post Office, and they're usually blue. So if you give me direction on this tonight. The Public Works Director is here, and I could have him give more specific updates.
4. The TDA committee meeting, I want to thank the Finance liaison and the Interim Finance Director. We met with the TDA. There are some compliance issues; we got them on task for doing the things to assist them with having our auditor look at their stuff. So it saves them a lot of headache that they were doing. Again these areas that really should have been held in house, we're doing that.
5. The Piedmont Electric membership meeting last week, I think the three of us, the Deputy County Manager and I met with their new general manager. We talked about long-term planning and their strategic goals for the county from electrical side.
6. Then I do have a Personnel update. Johnna was going to provide the Personnel update, but she hasn't been here for a few meetings. We are interviewing Thursday for the Payroll position. They've done several rounds of interviews and have not found the right, maybe not the right fit yet. We don't think. Then the Accounting I position will be interviewing shortly.

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7. I won't be here on Wednesday due to a medical issue. Then I do, in advance, want to make notice I have time off plans. I'm moving one of our households in Colorado. We're moving our stuff to storage, and my wife needs my assistance on September 30th to October 4th. So I will be in Colorado doing that move. I also have an event October 10th and 11th. I've arranged all these things around the county meeting, but I do want to start providing you a format in writing.

Which the only thing I didn't address earlier on some of this sheet was on the quarterly report. Again I don't want to give you numbers that aren't accurate, and until they have the year-end, I can't provide you that quarterly report from the financials. I don't like that, but we're working to get that addressed and resolved. They said they could generate me a report. I don't think that helps if it's not accurate. So I would prefer to not give you inaccuracies. That's all the items I have unless you have questions. The Maintenance Director is here. There's a lot of projects. We're doing paving projects, HVAC projects, and several roofs. It's busy. It's a good time to be busy. We continue to have problems with Yanceyville with the sewer line at this building, and the Extension has backed up at least six times since I've been working here. The pipe is failed. They need to line it. We keep pressuring the Mayor and the Manager to do something because it's not on our end. So I don't want that to be a surprise if you hear from them. I think that's all the short updates I had.

Chairman Jefferies asked if there were any questions from anybody on the Board or comments.

Commissioner Yarbrough said just one thing. Looking on your updates, I didn't hear you highlight it. Maybe I was not listening well. The Brightspeed GREAT Grant, it says that Spectrum had contracted previously. Is this the one that Zitel was awarded to start with. County Manager Meszaros said yes sir. Commissioner Yarbrough said did Spectrum have it, and give it up? County Manager Meszaros said so they were waiting. Commissioner Yarbrough said it says that Brightspeed is going to do it now. County Manager Meszaros said so BrightSpeed was waiting on us to do the match forms, and the Director at the state level said oh you're not required to do a match. Well we already obligated a match to Spectrum and to Brightspeed from the Zitel contract. It was 250 originally. Spectrum's doing it for \$10,000. We originally, I submitted it with zero because they said you don't need to match it. So trying to save the county money, and they said oh so you're not going to partner with them. I said no. That's not what we're doing. So we've sent them in the \$10,000 that was what we did with Spectrum, and they've executed the contract. So they were waiting for about three weeks just to get that form. So that's all been handled and taken care of. I'm not sure how many households that affects. Probably like 300 maybe, but yes so all of our broadband contracts are in place and executed. Melissa Williamson said just remember with the GREAT Grant, we didn't have a choice to pick who we would get. Commissioner Yarbrough said okay. Thank you.

County Manager Meszaros said then if you could give me a direction on the color. If the light blue is acceptable, I could just do that, or if you want something different. Commissioner Rose

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said is the light blue the color of the current county building? County Manager Meszaros said the current Co-Square building and several of the others. It's similar to this roof, but not quite as faded. Commissioner McVey suggested red. County Manager Meszaros said I mean I normally don't want to pick a color and everybody goes wow that's really special. Commissioner Rose said if we are getting the consensus of the Board, I say if we already got a couple buildings that's got the blue, I'd vote just to go with the blue to match it. My opinion. County Manager Meszaros said I can pass this out. Vice Chairman Holt said give Mr. Jefferies just a second here, he'll be back. County Manager Meszaros said there he is. Vice Chairman Holt said okay. I think we're ready. Commissioner Yarbrough said Mr. Chairman, the Manager asked for a consensus on the color to use on the Post Office. The Board agreed that the light blue was fine. County Manager Meszaros said okay. We'll make that happen. Thank you.

COMMISSIONER COMMENTS:

Commissioner Rose: Thank you Mr. Chairman. First of all, I'd like to thank everybody that came out tonight to the meeting and everybody spoke in public comment. I will say this and it's probably a consensus of this Board. You all don't know how tired we are of dealing with this audit. We want it done as quick as anybody, especially the ones that are watching out there tonight. There's probably ways we could do it, but it's probably going to cost us a pretty penny of taxpayer dollars. And I'm all about saving taxpayer dollars. I wish I could snap my fingers today, and it would be over. But I do like the fact that we can get some updates from Finance as far as problems that you found, how you corrected them, and if we're in a deficit or if we're in the good. And I'm a little bit leery on the 911 until I see something different that says we're in the good because most times what the state says, they're never wrong. That's all I have.

ANNOUNCEMENTS AND UPCOMING EVENTS:

- September 28, 2024 Bright Leaf Hoedown
- October 7, 2024 Board of Commissioners Meeting at 6:30 p.m. at the Historic Courthouse

CLOSED SESSION:

A motion was made at 8:25 pm by Commissioner Gwynn and seconded by Commissioner Dickerson and **carried unanimously** to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, which is hereby acknowledged NCGS 143-318.11 (a) (6). (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

A **motion** was made by Commissioner Holt and seconded by Commissioner Dickerson and **carried 4 - 3** to terminate the County Managers employment pursuant to his employment agreement with the County. (Ayes: Commissioners Dickerson, Holt, Gwynn, and Jefferies. Nays: Commissioners McVey, Yarbrough, Rose)

ADJOURNMENT:

A **motion** was made at 8:40 pm by Commissioner Rose and seconded by Commissioner Yarbrough and **carried unanimously** to adjourn the meeting. (Ayes: Commissioners McVey, Yarbrough, Rose, Dickerson, Holt, Gwynn, and Jefferies)

Carla R. Smith
Clerk to the Board

Jeremiah Jefferies
Chairman

September 16, 2024

CASWELL COUNTY BOARD OF COMMISSIONERS
MEMBERS PRESENT

September 23, 2024
OTHERS PRESENT

Jeremiah Jefferies, Chair
Finch Holt, Vice Chair
Ethel Gwynn
Rick McVey
Frank Rose
Tim Yarbrough

Russell Johnston, County Attorney
Carla Smith, Clerk to the Board
Amy Cannon, NCACC Representative
Renee Paschal

The Board of Commissioners for the County of Caswell, North Carolina, met in a special meeting on Monday, September 23, 2024 at 5:30 pm at the Gunn Memorial Library

Chairman Jefferies called the meeting to order, and paused for a moment of silent prayer.

CLOSED SESSION:

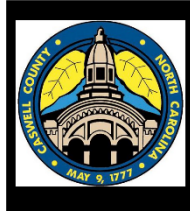
A motion was made at 5:31 pm by Commissioner McVey and seconded by Commissioner Rose and **carried unanimously** to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, which is hereby acknowledged NCGS 143-318.11 (a) (6). (Ayes: Commissioners McVey, Yarbrough, Rose, Gwynn, Holt, and Jefferies)

Upon returning out of Closed Session, a **motion** was made by Commissioner McVey, seconded by Commissioner Gwynn and **carried unanimously** to hire Renee Paschal as the Interim County Manager. (Ayes: Commissioners McVey, Yarbrough, Rose, Gwynn, Holt, and Jefferies)

ADJOURNMENT:

A **motion** was made at 6:15 pm by Commissioner McVey and seconded by Commissioner Holt and **carried unanimously** to adjourn the meeting. (Ayes: Commissioners McVey, Yarbrough, Rose, Holt, Gwynn, and Jefferies)

Meeting Date: October 7, 2024



AGENDA FORM

TO: Renee Paschal, County Manager

FROM: Carla Smith, County Clerk

SUBJECT: Consent Agenda

BACKGROUND INFORMATION:

The Voter's league is requesting the approval of this proclamation that was read at their program Celebrating the Community Service of Jeremiah Jefferies (County Commissioner) and Gladys Garland (School Board member) on October 5, 2024 at 4 pm. Kent Williamson came to the September 16, 2024 Board of Commissioners meeting and extended the invitation to the Board and those in attendance to this event. This event will celebrate these trailblazers with a special appreciation for their years of service.

STAFF RECOMMENDATION, IF APPLICABLE:

N/A

RECOMMENDED ACTION/MOTION:

If the Board of Commissioners so chooses:

Move to approve the Proclamation honoring Jeremiah Jefferies

FISCAL IMPACT:

None

ATTACHMENTS:

- Proclamation



Proclamation

honoring

Jeremiah Jefferies

Whereas, for thirty-two years, Jeremiah Jefferies has been a dedicated servant to citizens of the Caswell County as a County Commissioner; and

Whereas, *Jeremiah* served with honor, integrity, commitment, and respect; and

Whereas, the important work of Jeremiah and the County Commissioners cannot be quantified in the economic benefit to the County or in the compassion experienced by so many served; but, can only be measured by the tremendous gratitude we have for Jeremiah's exceptional and selfless service; and

Whereas, Jeremiah Jefferies truly exemplifies the noble endeavor to leave a place better than when found and in doing so, inspires all of us to do the same; and

Whereas, residents of Caswell County appreciate the improvements made over the years such as building the new NL Dillard Middle School and Bartlett Yancey High School, road improvements such as Doll Branch Road, and the role he played in bringing broadband to the county. We would like to recognize Jeremiah for his legacy and for the imprint he leaves upon our community.

NOW, THEREFORE, BE IT RESOLVED, that the Caswell County Board of Commissioners do hereby acknowledge and extend their appreciation to Jeremiah Jefferies and his service to our community.

Adopted on the seventh day of October, 2024.

Jeremiah Jefferies, Chairman

Attest:

Carla Smith, Clerk to the Board

Information Items

Items

Caswell County Adult Advisory Council August 27, 2024 Meeting Minutes

Caswell County Tourism Development Authority September 18, 2024 Agenda, August 15, 2024 Meeting Minutes, and the August 2024 Insights Report.

Juvenile Crime Prevention Council October 2, 2024 Agenda and the September 4, 2024 Meeting Minutes

Sheriff's Department August Monthly Report

Social Services September 17, 2024 Agenda and August 20, 2024 Meeting Minutes

Flu Shot Clinic Flyer

Free Over the Counter Medicine Giveaway Flyer

Donations for Western NC Flyer

Digital Inclusion Flyer

Caswell County Adult Advisory Council Full Meeting Minutes

August 27, 2024

Convened 10 a.m. Adjourned 11:50 a.m.

I. MEETING DETAILS

Chairperson: Sylvia Banks

AAA Support: Adrienne Calhoun

Minutes: Adrienne Calhoun

II. ROLL CALL

Attending:

Voting: Sylvia Banks, Marilyn Corbett, Annie Lea, Cynthia Perkins, Barbara Jefferies

Voting – Absent: Yolanda Simpson

Non-voting: Tyler Cobb, Pamela Haywood, Michelle Waddell, Commissioner Ethel Gwynn, Ross Gwynn, Nicole Caudill, Jeannine Everidge, Melissa Williamson, Angela Childress, Mayor Alvin Foster, Kim Johnson

III. CALL TO ORDER / CHAIRPERSONS BUSIENESS

Sylvia Banks welcomed everyone to the meeting. Introductions were made around the room.

Minutes were review and approved as presented. Barbara Jefferies made a motion and Cynthia Perkins seconded.

Sylvia called for invited guess Tyler Cobb, Digital Skills Agent with the NC Cooperative Extension Service for Caswell, to share resources available to assist with digital knowledge. Tyler shared a presentation and his willingness to help anyone gain digital skills that will support individual needs. He operates under a 2-year grant. Tyler is housed in Yanceyville at the Co-office on the square. Sylvia spoke highly about him.

IV. AAA REPORT

Adrienne Calhoun led the review of the service utilization report. At year-end (June 30th)

- **Caswell Senior Services** Congregate Nutrition overspent 104%
Home Delivered Meals slightly underspent 99.838%
SC Operations overspent 103%
Family Caregiver Information & Assistance target spent 100%
- **Premiere Home Health Care** Family Caregiver Respite overspent 119%

Overspending is the responsibility of the agency. Underspent reverts back to the state.

ARPA funding expires September 30, 2024.

- **Second Harvest Food Bank** Western Route Meals on Wheels - remaining: \$35,947
- **Caswell Senior Services** SC Community Outreach - remaining: \$4,500
- **CATS Transportation** (unit) remaining: \$51,399 (non-unit) remaining \$1,313
- **Premier Home Health Care** -In home Level 1 remaining \$1,661; level 2 remaining \$9,151 level 3 remaining \$5,895
- **Legal Aid** target spent 100%
- **PTRC Community Development** Housing & Home Improvement - remaining: \$49,435
- **NC Baptist Aging Ministry** Housing & Home Improvement - remaining: \$15,000

Melissa mentioned CATS has lots of trips to provide as they see a growing need.

Nicolle mentioned with funds left they have 40 clients receiving 10 frozen meals bi-weekly.

Adrienne mentioned that PTRC Community Development took over the program from the senior center and are starting to build up referrals. Referrals can be sent to Jeannine and she will pass along. She also said she would follow up with NC Baptist Aging Ministry and Premier Home Health.

Marilyn Corbett, Senior Tarheel, mentioned the delegation will be meeting in October. Marilyn talked about the last meeting held in June and the priorities the group is working on. The final approval will happen at the October meeting. She mentioned all the standing committees and the work they each does to improve the lives of older adults in NC. Everyone was invited to attend the October meeting as it is open to the public.

The At a Glance was highlighted reflecting the upcoming

- Family Caregiver Support Provider Meeting – July 12th in Kernersville
- For ARMS users only – update on close out date (July 12th)
- Planning Committee Member training – August 6, 2024 – Cynthia Perkins attended and spoke on how beneficial it was.
- Region G Senior Center meeting – September 6 (*update: Jeannine and Anne attended*)
- Save the Date: October is Residents' Rights Month

V. COMMUNITY SERVICES REPORTS

Alicia Parker with Royalty was unable to attend. She sent an email stating she has been extremely busy and its difficult to get out the office. She will send the Care Access Coordinators to the next meeting. She mentioned without having a permanent office in Yanceyville they are still serving Caswell with home care services and look forward to meeting the needs.

Michelle Waddell mentioned DSS how it is working with a broker for transportation. She appreciates the relationship with CATS and the extra funding made available. She is available to present information about DSS in community groups. She will present at our next meeting in November. Michelle introduced Lisa as the new Adult Home Specialist.

Kim Johnson mentioned the need for more members to the committee that will serve on the CAC. Kudos went out to Kim for organizing another successful Elder Abuse Walk. Pamala Haywood mentioned flu/covid vaccines that are/will be available especially to homebound individuals. Also, she has an incentive gift card for showing proof of receiving vaccinations. She is available to attend clinics or events giving shots.

Angela Childress mentioned the work she engages in across the county. She mentioned the upcoming Medication Dispense Event on October 11 at the Recreation Center. This provides free over the county medication to those that register or attend. There are several opportunities to volunteer. See Jeannine.

Marilyn mentioned September 28- the annual Hoedown. This would be a great time to promote resources. There are new scams going around and people need educating. The senior center will have a display table. PTRC Community Development will also have a display table.

Mayor Foster mentioned the process of the new apartments at the former Dillard School. This will be a value add once completed. He also mentioned how bad the draught hurt farmers.

VI. WRAP UP

Barbara Jefferies made a motion to end the meeting and Cynthia seconded. Sylvia thanked everyone for coming. She noted the next meeting is scheduled for November 19, 2024 at the library.

Respectfully submitted,
Adrienne Calhoun

Caswell County Tourism Development Authority (TDA) Meeting

September 18, 2024

Yanceyville Municipal Building

1. Welcome – Call to Order

2. Approval of Agenda

3. Approval of August Minutes

4. Financial Report

5. Old Business

- a. Additional 3% - no news to update
- b. County & TDA Finance Process update
- c. TDA Ex officio position approved - Caswell Economic Development Commission
- d. UPLIFT Itinerary Workshop recap
- e. Hello & Highlights Videos
 - i. Caswell Farms (Raynay Alpaca, Baldwin, Century Farms, Orchard Simmons Tractor Museum) – Sat Sept 21
 - ii. Towns – Milton & Yanceyville individual videos – Sat Sept 21
 - iii. Hyco Lake, Farmer Lake and Dan River; game lands - TBD
 - iv. Thomas Day, Milton 66 & Flying Disc – completed
- f. Proposed graphic for Watlington's vacant window
- g. Trails Conference Update - Angela

6. New Business:

- a. Grants submitted
 - i. Bucks & Bass (not accepting-event time line not workable)
 - ii. Aunt Millie's Pizza
 - iii. The Animal Park
 - iv. Caswell Arts Council (asked for updated submission)
 - v. Chamber of Commerce – (sponsorship-already approved)
- b. By Law edit – regarding Milton representative
- c. Zartico Reports – Update on specific sites/webinar early Sept.
- d. Christmas Lighting Ceremony Plans

7. Announcements

Hoedown Booth, Saturday September 28, 2024

Blowing Rock Maud Gatewood Exhibition Trip – Saturday, October 19

Caswell County Tourism Development Authority (TDA) Meeting

September 18, 2024

Yanceyville Municipal Building

8. Meeting Adjournment

Next Board Meeting: October 10, 2024

BY LAWS EDIT:

SECTION 4. MEMBERSHIP

The membership of the Caswell County Tourism Development Authority shall be citizens officially appointed by the Caswell County Board of Commissioners. The Caswell County Commissioners shall appoint five (5) members; two (2) occupancy tax representatives and three (3) travel & tourism representatives. At least one being from Milton; and one from Town of Yanceyville.

The Finance Director of Caswell County shall serve as Finance Officer for the Authority and be an ex-officio member of the TDA Board of Directors. Per the Memorandum for the Record (3-17-23) the financial bookkeeping will be managed by a Certified Public Accountant with the required reporting to the county commissioners.

Caswell County Tourism Development Authority (TDA) Meeting

August 15, 2024

10:00 am

Board Members Present: Angela Daniel-Upchurch (virtually), Imtiaz Ahmed, Rebecca Page, Mindy Stinner (virtually) and Kamara Barnett

Others Present: Amanda Hodges, administrative support, and Hosanna Pennell, Piedmont Triad Visitors Center and Chamber of Commerce board chair.

Location: Gunn Memorial Public Library, Yanceyville, NC

Call to Order: Kamara Barnett, chair, called the meeting to order at 10:04 and asked for a motion to approve the agenda. Angela Daniel-Upchurch motioned to approve. Imtiaz Ahmed seconded the motion and approval was unanimous.

Approval of July Minutes: Rebecca Page motioned to approve the minutes as edited by Amanda Hodges. Imtiaz Ahmed seconded the motion and approval was unanimous.

Financial Update: Rebecca Page noted a \$200 discrepancy between her records and the CPA's and the bank's. Rebecca has the \$200 March invoice from the CPA marked "paid", but the \$200 was never deducted from the bank account. Rebecca has brought this to the CPA's attention twice with no reply. As a result, both the bank and the CPA show a balance of \$200 more than it should be. Rebecca will get this resolved! Otherwise, the accountant's July Statement of Financial Position agrees with CCTDA's records.

The CCTDA's appropriation for the last quarter in FY-24 was deposited into CCTDA's account on July 29, 2024. The amount was \$28,194.68. Since the Town of Yanceyville began collecting 6% in occupancy tax in May, this deposit includes the additional 3% for May and June.

Rebecca Page also noted that we have not received an invoice from Meredith Bernard for professional photography services. Amanda Hodges has emailed her for an invoice 3 times and not received one yet.

Old Business:

- a. **3% Update-** Still pending. Awaiting action in NC Senate.
- b. **County and TDA finance process:** Amanda Hodges and Rebecca Page met August 13 (virtually) with Becky Dzingeski of the State and Local Government Finance Division regarding proper financial processes and accounting.
CCTDA was informed of the following:
 - should be operating as required by The Local Government Budget and Fiscal Control Act.
 - CCTDA is not in the State and Local Government Finance Division system. When the legislature enacted the statute to collect the occupancy tax and form the CCTDA in 2007, the State and Local Government Finance Division should have been prompted to include CCTDA in their system. That didn't happen [perhaps because the county neither formed a TDA nor started collecting the taxes at that time.] Amanda Hodges is now providing the required information to be included.
 - CCTDA needs to have an audit. Amanda has asked our CPA if he can provide an audit. He cannot as it has to be someone completely independent of CCTDA. He will recommend an

auditor. Kamara shared that the auditor will need to be certified to audit municipalities and government entities.

- There is also a specific process for approving our annual budget. Since we already have an approved budget for FY-2025, CCTDA will begin the required process next year. Once CCTDA is in the system, required reporting will be triggered.
 - those signing CCTDA checks (2 required, county finance director and 1 CCTDA board member) must be bonded.
- c. **Annual Report:** Amanda Hodges thanked the board for appearing at the BOC meeting and presenting the report last month.
- d. **UPLIFT items:** A team of interns from UPLIFT are scheduled to do a series of videos, Hellos and Highlights, for Caswell County on August 24. They will feature the Flying Disc Club, Milton 66 (beer garden in Milton), Distinguished Pistol. Other dates will be scheduled for several farms, one specifically for Yanceyville, one for Milton, Animal Park, Hyco Lake, Farmer Lake, Dan River, Game Lands.

Regarding the intern UPLIFT was providing, she has made one visit and no further contact. Not sure the plan moving forward.

NEW BUSINESS

- a. **Grant Updates:** CCTDA has received a grant application from the Caswell County Arts Council pertaining to their proposed mural that was originally set for a location that was not approved. They are in the process of trying again proposing the exterior wall of CoSquare facing Main St. Since CoSquare is a county owned building, the arts council is awaiting approval of the board of commissioners. CCTDA will review this application once the BOC approves the project.

The Caswell Chamber of Commerce board chair, Hosanna Pennell was at the meeting to appeal to the CCTDA board for a grant or sponsorship to support the Hoedown. Despite challenges, the chamber is proceeding with the Hoedown. Ms Pennell will provide the follow-up documentation related to the Hoedown sponsorship given to the chamber last year. The chamber plans to advertise on WAKG (regional radio station) and request a live remote. The CCTDA board will review the chamber's request when it is received.

Other updates

- **Bucks and Bass-** Amanda Hodges has reminded them of their required follow-up documentation from last year's grant. They may apply for another grant.
- **Chef OB** -has not applied again. Their business is still not operating; but is moving forward.
- There is another food establishment, Samanth's Hometown Grill in Milton that may apply for a grant.
- **Milton Merchants Association-** has already provided their receipts; just need the form.
- **Milton 66** is preparing follow-up documentation to submit.
- **The Animal Park** can apply for a grant.
- **Caswell Historical Association-** is in the process of getting their brochure done.
- Caswell History Speaks still must advertise and host their 2 events; Amanda offered to have a complimentary announcement in the Fall Issue of the Hyco, SoBo Halifax and River City Area magazines at not cost, but they did not want to do that as details were not finalized.

- b. **Zartico Report Review-** Amanda Hodges provided this report to the board and noted that visitors in June spent \$46,509 in Caswell and the two other counties (Person and Granville) Caswell is lumped with. She has requested that someone walk us through how this data is collected. Every Tier 1 county gets \$5000 worth of Zartico services.
- c. **Short Term Rentals:** Realizing there may be short term rentals in the county that are not collecting the Occupancy Tax, Amanda Hodges contacted the county Tax Director about placing a notice in the tax bills notifying property owners of the requirement. Following is a draft of the proposed notice:

IMPORTANT NOTICE – If you own a Short-Term Rental (STR)

North Carolina Short Term Rental Tax

Short Term Rentals according to the North Carolina Vacation Rental Act, a short term rental is a rental of a residential property for a period of less than 90 days. To fall under a short term rental, the rental must be for recreational, leisure, or vacation purposes.

Short term rentals in NC are subject to state sales tax, local sales tax, and local lodging taxes. The North Carolina Department of Revenue and local tax jurisdictions are responsible for administering these taxes. Operators of short term rentals must register with the NCDOR. They will then receive a state Sales and Use Tax Certificate of Registration. For local taxes, operators must register with their local tax authority.

STR operators that transact exclusively through a marketplace such as Airbnb or VRBO don't need to register with the state or file lodging tax returns. If lodging taxes are not facilitated on their behalf, operators must remit lodging taxes to the state themselves.

An example of this is when a tenant books their stay directly with the operator instead of through Airbnb, VRBO, or some other marketplace.

It would cost the CCTDA \$800 to print the notices.

Rebecca Page pointed out that at a rate of 3% Occupancy Tax, there would have to be an additional \$26,666 worth of overnight stays in short term rentals yet to register, for CCTDA to break even. (IF the tax rate were 6% county wide, \$13, 333 worth of overnight stays in rentals yet to register...). Also, short term rentals are defined to be “for recreational, leisure or vacation purposes”. If short term rentals are used for people with short term work assignments, they would not qualify.

No action was taken.

- d. **By-law Discussion-**Rebecca Page noted when she and Amanda Hodges met with the TDA director, Lindsay Pegg, of Rockingham County, she indicated tension among the different towns in the county regarding use of occupancy taxes and representation. Realizing the importance of all municipalities within the county being represented on the TDA board, AND realizing it is not required by the statute, we thought it should be written into our by-laws. No vote was taken, but the discussion indicated it should be considered. Amanda Hodges agreed to draft a revision to our by-laws addressing this for the board to consider at the next meeting.
- e. **Future Projects**
 - Hoedown Booth-Rebecca Page and Mindy both said we should do it... no vote was taken; Amanda will coordinate for it.

- Christmas participation- --Christmas Festival – asked all to think on it as we did not want all to fall on the shoulders of the town like the 4th July did. It is a community event and needs to be coordinated as such. Suggested the TDA perhaps step in to coordinate since there is no chamber staff now.
- Downtown Vacant Window – have gotten permission from Stuart Watlington to have a display in his old store window (Watlington's) and want to have a few large posters show casing VisitCaswell to be there. Group agreed this is ok to move forward on. This would be done for the Hoedown.
- Trails and trail signage- Hosanna Pennell reported that Anna Wheeler from DRBA (Dan River Basin Association) has assessed trail maintenance needs and prepared a budget for the Orchard and Sunshine trails repair. They have received a "Make More Happen" grant from Dan River Foundation to do the work. Tony Waldron has officially "adopted" the trails through DRBA. Ms Pennell asked if the CCTDA could help pay for signage. The CCTDA board has discussed this in the past and has budgeted an amount for trail signage in this year's budget. Ms. Pennell noted that she is attending the NC Trails Conference and now serves on the Piedmont Legacy Trails Steering Committee. Ms Pennell also noted that DRBA builds outdoor classrooms. Realizing the Sunshine Trail's proximity to Oakwood Elementary School, a classroom for the school is a thought. Also, Great Trails Day is in October and commemoration events are encouraged. Ms Pennell pointed out the need to cover the cost of printing promotional fliers.
- 2025 Farm Tour – Rebecca explained that we need to feature farms more in the county and with the events Baldwin and Century Farm Orchards, Simmons and Rayna Alpacas do, perhaps we can coordinate something for fall 2025 along with a Farmers Market that same day so other farms can be involved too . Agreed to discuss more in our next meetings to see if we can move ahead in some way.
- Familiarity Tour – Amanda explained it has been a goal to have a CATS bus or perhaps rent a small van/bus and invite leaders across the county along with county manager, fire chiefs, teachers, etc. to tour around the county with us....to see things from a different perspective and realize what we have in Caswell. Need to discuss more to see if interest.
- Other : Amanda asked that board think on 2-3 projects for 2025 that we can focus on so that we are collectively moving forward on projects we can share with the community and consistently review.....thinking that they could include:
 - 1)--Farm Tour Rebecca recommended and detailed above
 - 2)--Next iteration of the marketing campaign....promote a 'Front Porch Sittin' rocking chair theme. Have businesses, home owners, government offices, farms and everyone participate in a 'Rocking Chair' on their porch, etc. It can be colorfully painted and kick off a of community event of some type where people show off theirs.....
 - 3) Trails assistance with the work already being done

ANNOUNCEMENTS

UPLIFT meeting, Thursday, Augusts 29, 10:00-12:00 at the Yanceyville Town Hall

Blowing Rock Maud Gatewood Exhibition Trip- Saturday, October 19 \$30 for transportation coordinated by Caswell Arts Council

ADJOURNMENT

Kamara Barnett made a motion to adjourn. Imtiaz Ahmed seconded and approval was unanimous. The meeting was adjourned at 11:47

NEXT MEETING will be September 12, 2024 at 10:00.

Prepared by:

Rebecca Page, Secretary

Visit NC Partner Program
Zartico Insights
August 2024 Report
Caswell, Person, Granville



Report Information

Month

2024-08-31

Device Sample Size

16,963

Cardholder Sample Size

11,181

What was the resident and visitor share of devices observed in your destination last month?

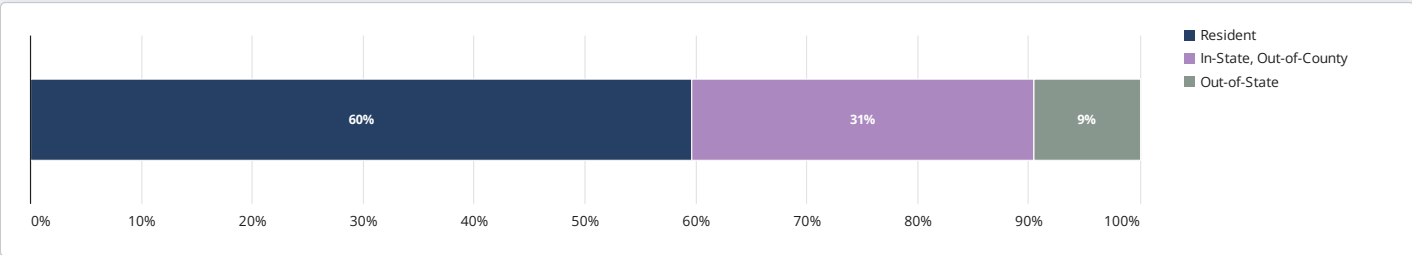
Source: Zartico Geolocation Data

Definitions:

Resident: Device common evening location or spend cardholder location is in your county

In-State, Out-of-County: Device common evening location or spend cardholder location is in North Carolina, but outside of your county

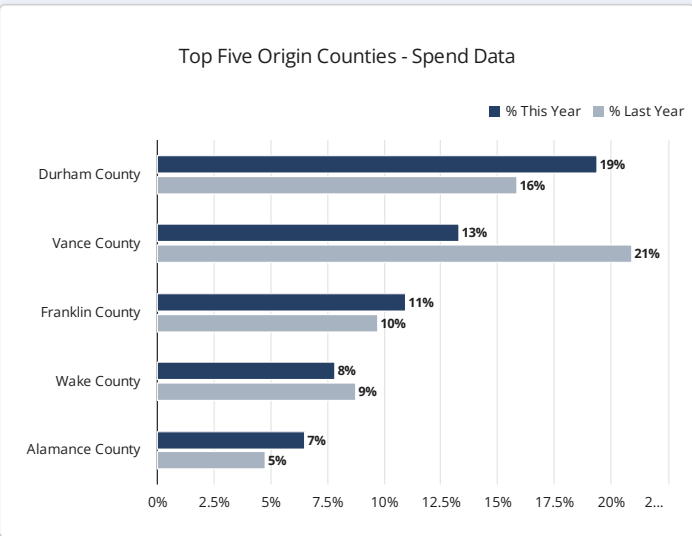
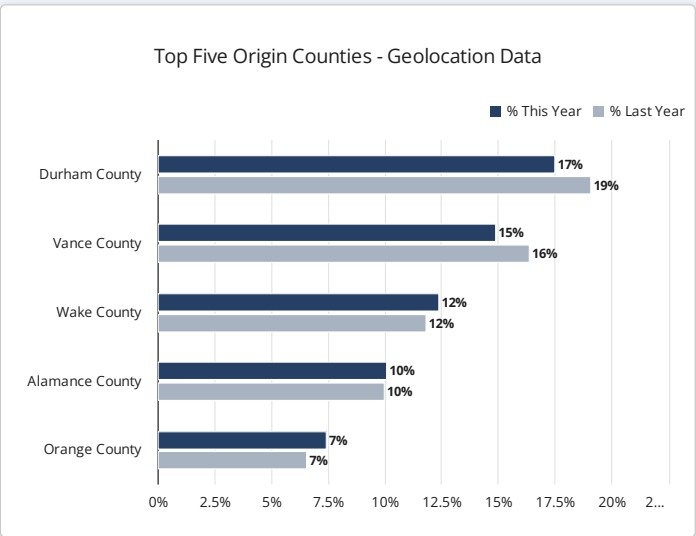
Out-of-State: Device common evening location or spend cardholder location is outside the state of North Carolina



What counties were in-state visitors from? How did it change from the previous year?

Source: Zartico Geolocation Data, Zartico Spend Data

This shows the origins of devices whose common evening location is in North Carolina, but outside of your county.

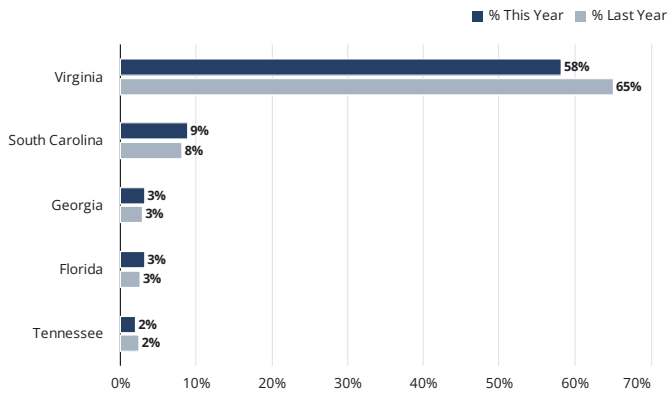


Where are your out-of-state visitors from?

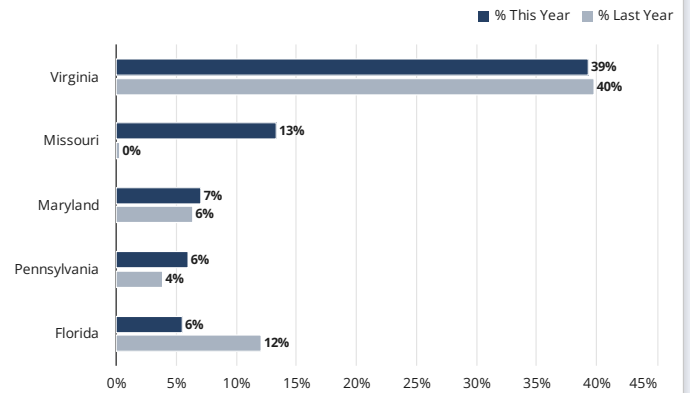
Source: Zartico Geolocation Data, Zartico Spend Data

This shows the origins of devices whose common evening location is from outside of North Carolina as well as visitor cardholders with a billing zip code outside North Carolina. Note: Charlotte, Greenville-Spartanburg-Asheville-Anderson Raleigh-Durham, and Greensboro-High Point-Winston Salem have counties outside of North Carolina as part of the defined Visitor Market Area.

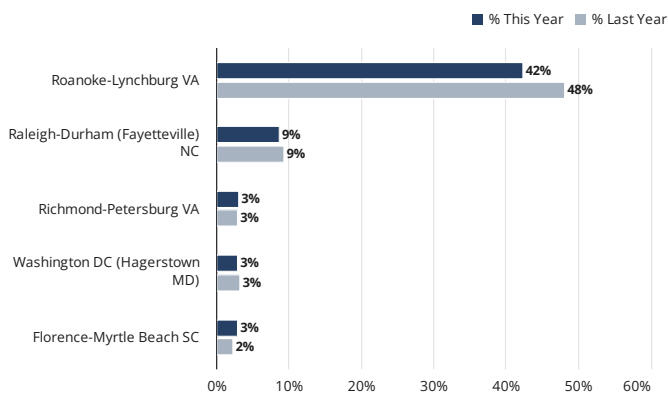
Top Five Origin States - Geolocation Data



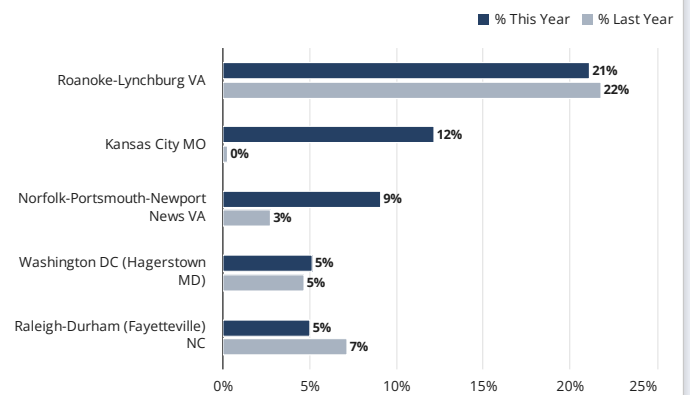
Top Five Origin States - Spend Data



Top Five Origin Markets - Geolocation Data



Top Five Origin Markets - Spend Data



How do visitors impact your destination?

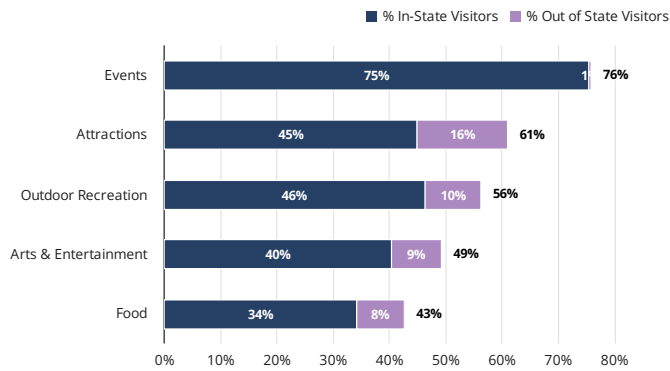
Source: Zartico Geolocation Data, Zartico Spend Data

Top level % Visitor Devices and % Spend from Visitors combine Out-of-State and In-State, Out of County metrics to show their percent of total. The charts below the top line show the share of visitors/visitor spend that make up your main categories of businesses to show the impact of visitors on your local economy by category

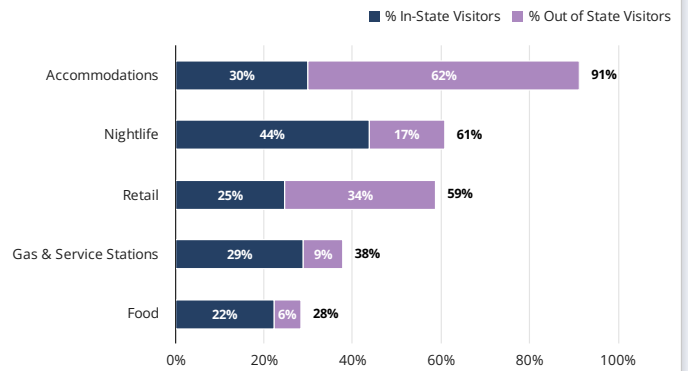
40% Visitor Devices

35% Spend From Visitors

Visitors as Percentage of Total Patrons



Visitor Spend as Percentage of Total Spend



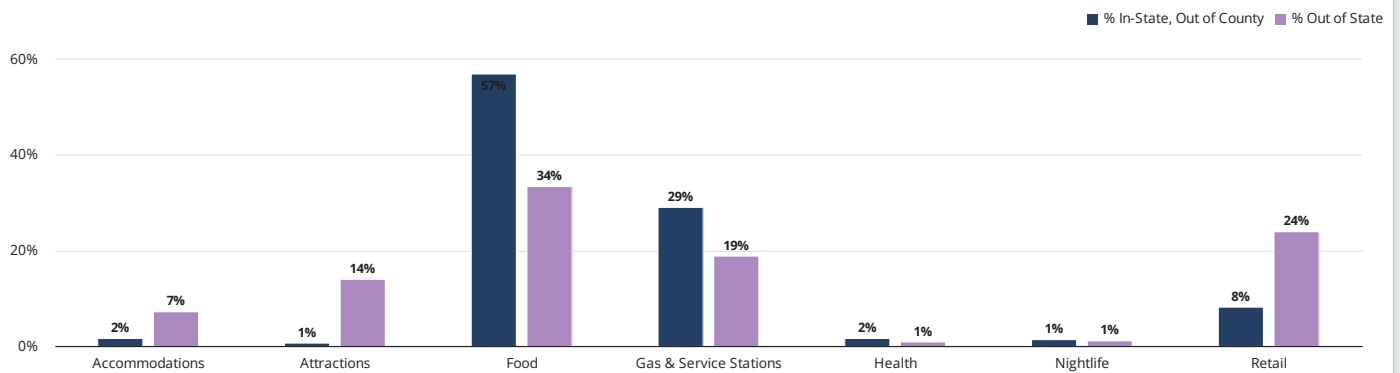
How do visitors spend in your destination?

Source: Zartico Spend Data

Differences between In-State, Out of County and Out-of-State share of spend shows how your different visitor types spend. This data does not include online transactions. Therefore the Accommodations category does not include short-term rentals where the card is not swiped in-market or pre-paid online bookings. Other Category

Descriptions: Food - includes both restaurants and grocery stores, Nightlife - includes bars, wineries, etc., Transportation- Rental Cars.

Share of Spend by Category - In-State, Out of County vs. Out-of-State Visitors

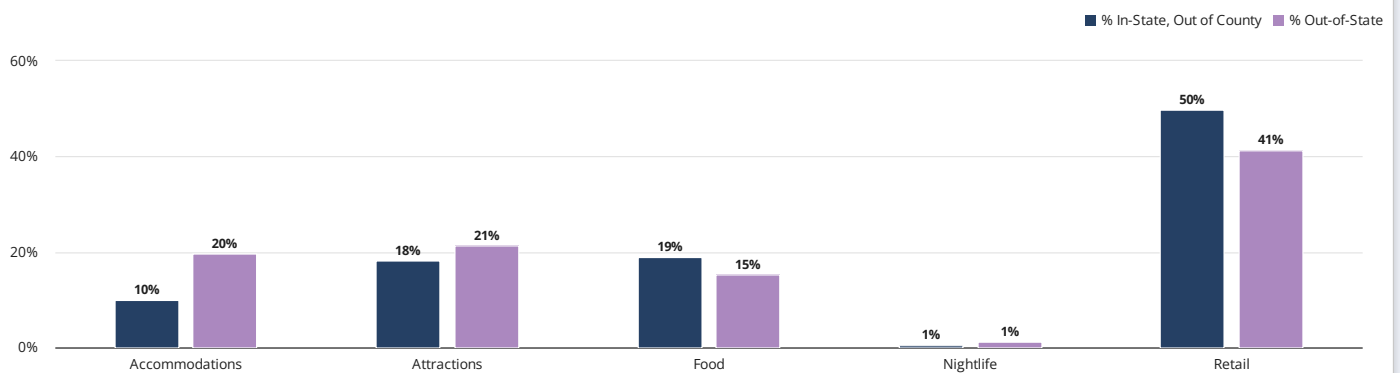


Where are visitors going in your destination?

Source: Zartico Geolocation Data

Differences between In-State, Out of County and Out-of-State share of visitation shows how your different visitor types move through your destination. Category Descriptions: Attractions include museums, theme parks, etc., Nightlife includes bars, wineries, etc., Events include fairgrounds, concert halls/venues, etc.

% Visitors by Primary Category



Caswell County Crime Prevention Council (JCPC)

Kaitlyn R. Webster – Chairperson

Gwen Vaughn – Co-Chair

Yolanda Lynn Simpson – JCPC Admin

Agenda

October 2, 2024

Katlyn R. Webster – Chairperson Presiding

Welcome & Review of Agenda

Introduction

Approval of Minutes – September 2024

Old Business

Continue to Collect Conflict of Interest forms

New Business

1. Do we need to continue with monthly meetings or adjust monthly meeting schedule?
2. Presentation from Mind Set Organization

Program Reports

- Teen Court, Youth Outreach
- Roots and Wings
- Juvenile Court Counselor
- Community Collaborative
- Area Consultant Updates
- Partner Updates & Announcements

Adjournment

Many thanks for your time and dedication to the JCPC Board.

Next Meeting – November 6, 2024

“Alone we can do so little; together we can do so much.” ~Helen Keller~

**Caswell JCPC Meeting
September 4, 2024
Gunn Memorial Library**

Start Time 12:30		End Time 1:21 PM
		The Juvenile Justice section serves the citizens of North Carolina to ensure the safety of our communities and the well-being of our youth. In order to fulfill our juvenile justice function, the juvenile justice section provides a full continuum of public safety interventions involving children and youth ages 6 through 17 alleged to, or have been found to, have committed an undisciplined or delinquent offense: in cases where youth are placed under court jurisdiction before their 18 th birthday and youth require further interventions under the Juvenile Code (Chapter 7B), they may remain under juvenile justice court supervision up until their 19 th or 21 st birthday, depending on their age and offense.
Officers		Chairperson – Katlyn R Webster Co-Chair: Gwen Vaughn Admin: Yolanda Lynn Simpson Treasurer: Gwen Vaughn
Guest Attending		NA
Meeting Called to Order		Meeting was called to order by Katlyn R Webster.
Approval Of Minutes		Gwen Vaughn made a motion to accept the August 2024 minutes and Shana Mebane carried the motion.
JCPC Membership		The committee will continue to seek individuals for committee membership.
Expense Report		Expenses for Caswell JCPC has been as follows: Items deducted this far for JCPC are Lunch for August and September and Admin salary July-August and September.

		NCJSA registration and hotel for Rasheed Saunders.
Attendance Rooster		See attachment.
Youth Outreach Enrichment		Mrs. Tonya Terrell gave an awesome report. Mrs. Terrell is having positive meetings and connection with various schools. The Youth Outreach Enrichment reports was given to the committee.
Roots & Wings		Mrs. Montebello gave an awesome report. She is excited about the changes and connections that they are noticing in the school system. The Roots & Wings report was given to the committee.
Community Collaborative		Mrs. Laura Sharpe gave an awesome report on the parent/youth survey. The group discussed during the meeting today, prizes that can be given for participating in the survey and for the drawing.
Juvenile Court Counselor		Ms. Karrie Cox gave an awesome report. She advised that they have four pending court cases. The cases in Caswell are low.
Discussion		Thank you, Mrs. Katlyn Rose-Webster, for accepting the JCPC Position and Mrs. Gwen Vaughn for remaining as the JCPC Co-Chair/Treasurer. You are appreciated. The NCJSA Conference will be on October 9th to 11th in Greensboro, NC. Probation officer, Rasheen Sanders has requested that JCPC assist with registration and conference fees for him to attend the conference. If any JCPC board members would like to attend the conference, please let Yolanda Lynn or Katlyn Webster know if you would like to attend. Gwen Vaughn made a motion that the registration and hotel cost for Rasheen Sanders and anyone other

		board members that wants to attend. JCPC Admin will make reservations for the conference. The Back-2-School Bash was great. The community came together in a positive way. Many youths were served. Next year they are trying to see, if they can have this event at the Civic Center. Youth Haven is coming back into the county with High Quality Services. They will work with families on their goals.
Area Consultant Updates		Mr. Crews completed the yearly New Orientation training. All persons were asked to make sure they have completed the Conflict of Interest forms and turn them into the JCPC Admin. Mr. Crews advised that Eckerd has about 10 children in the Yanceyville facility. The facility is scheduled to hold 30 youth. Court Counselors are under a lot of pressure. Diversions are down. More services need to work to get more diversions completed. A discussion was held stating that maybe all come together with the positive collaboration that we are seeing in the community with the school system and those providing services.
Monitoring Committee		Ms. Shana Mebane will be working to complete the monitoring assessments. We are looking at conducting interviews in December 2024. Ms. Shana Mebane is doing a great job with monitoring and other task. Thank you for all that you do.
Risk Needs Assessments		The Risk Needs subcommittee will come together soon.

Public Awareness		JCPC will continue to update the website and will continue to represent at community events.
Website Update		Yay! The new Caswell JCPC website looks great! Thank you, Shannon Moretz, for her dedication to the website set up. It is CaswellJCPC.com A special thank you to Shannon Moretz for her hard work on this task.
Announcements		Important dates to remember: September 28, 2024. The Annual Hoedown Festival will be held in Yanceyville NC from 9:00 until 8 pm. The vendor's time is from 9 am until 5 pm.
Next Meeting		12:30-2:00 (Lunch will be provided) ** Please remember to let Lynn know at least three (3) days prior to the JCPC meeting if you cannot attend. Date: October 2, 2024 Location: Gunn Memorial Library 161 E Main Street Yanceyville, NC 27589
Adjournment		The motion was made by Shana Mebane, and it was second by Gwen Vaughn at 1:21 PM.
Minutes Prepared by:		Yolanda (Lynn) Simpson, JCPC Admin.

Caswell County JCPC Attendance Rooster

Name	Present	Absent
*Katlyn Rose Webster – Caswell Co Health Dept. - Chairperson	X	
*Yolanda Lynn Simpson – JCPC Admin	X	
*Eddie Crew – JCPC Central Area Consultant	X	
Allen Locklear, Pastor of Park Springs Church		X
*Sylvia Banks, Community Rep	X	
Genella Montalbano – Roots & Wings	X	
*Brenda Day – Carolina Peer Support		X
*Gwen Vaughn – Vice Chairperson of JCPC – Co-Chairperson/Treasurer	X	
*Christy Marlowe – Caswell DSS	X	
Deyon Keaton - ADS		X
*Cynthia Claiborne – Carolina Enhancements	X	
*Randy Jefferson – Parks & Rec Director		X
*Shana Mebane-ADS	X	
Ronnie Dunevant – Roots & Wings	X	
Aubrey Williams – Caswell DSS	X	
Tonya Terrell – Teen Court, Youth Outreach	X	
*Laura Sharpe – Vaya Health	X	
*Darrell McLean - CCSO	X	
*Nicole Grant – Juvenile Court Supervisor		X
*Nelson Showalter – Caswell County Schools	X	
*Jennifer Eastwood – Caswell County Health Dept Director		X
*Bernado Wiley, CPS Supervisor		X
*Whitney Vaughn, Caswell Co. Sheriff Dept.		X
Kerri Cox, Juvenile Court	X	

TONY DURDEN JR
Sheriff of Caswell County
Yanceyville, N.C. 27379

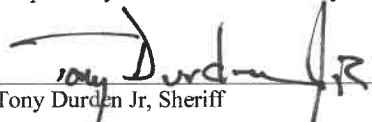
MONTHLY REPORT OF ACTIVITIES OF CASWELL COUNTY SHERIFF'S OFFICE

During the month of August 2024, the following activities were carried out by the Caswell County Sheriff's Office.

Fees Collected for Processing Papers	\$ 1,197.00
Fees Collected for Pistol Permits	\$ -----
Civil Papers Served	58
Criminal Papers	68
Subpoenas Served	28
Jurors Summoned	165
Prisoners Conveyed to Prisons	42
Mileage of Prisoners Conveyed	2,815
Mental Patients Conveyed	2
Mileage of Mental Patients Conveyed	58
Public Gatherings (funeral, ballgames, etc)	-----
Hours Spent in Court by Deputies	105
Investigation Reports Filed	182
Calls or Complaints Answered	2,030
Mileage Driven on Patrol & Answering Complaints	20,624
Number of Persons Confined in Jail	188
School Traffic	68 min

The foregoing report does not include all small items and complaints that the Department handles each month, such as juvenile cases, domestic complaints and various other tasks that are routine work for any law enforcement agency.

Respectfully Submitted this 27th day of September, 2024,



Tony Durden Jr, Sheriff

CASWELL COUNTY
SOCIAL SERVICES BOARD MEETING

REGULAR MEETING

September 17, 2024

Social Services Conference Room

9:00 a.m.

Call to Order

Approval of the Agenda

Approval of the Minutes of the Meeting Held August 20, 2024

Public Address to the Board

Action Items

We have no budget amendments at this time

Information Items

1. Staffing Update
2. CIP (Crisis Intervention) Allotments
3. Child Fatality Review

Supervisor Reports

Next Meeting

The next regularly scheduled meeting of the DSS Board is scheduled for October 15, 2024 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Adjournment

CASWELL COUNTY

SOCIAL SERVICES BOARD MEETING MINUTES

The Caswell County Department of Social Services Board held its monthly meeting on August 20, 2024 at 9:00 a.m. in the Conference Room of the Caswell County Department of Social Services. In attendance were: Mr. Jeremiah Jeffries, Chairman; Mr. Rick McVey; Mrs. Bonnie Byrd; Mrs. Dorothy McCain; Mrs. Marcea Foster; Mrs. Tammy Paschal, Administrative Officer and Ms. Dianne Moorefield, Secretary to the Board.

Mr. Jeffries called the meeting to Order at 9:00 a.m.

The Agenda for the meeting was reviewed and approved upon a Motion by Mrs. Byrd and second by Mrs. McCain.

Minutes of the meeting held July 16, 2024 were reviewed and approved upon a Motion by Mrs. Foster and second by Mrs. Byrd.

There was no Public Address to the Board.

There were no Budget Amendments to be addressed.

A staffing update was provided. Mr. Bernardo Wiley will be retiring effective November 1, 2024 after fourteen (14) years of employment with the agency. He will be on leave prior to this retirement. Mrs. Christy Marlowe will be acting as the Interim Supervisor in his absence.

Foster Care has a vacant Social Worker position given the recent resignation of a staff member.

Results of the Title IV-E Adoption Assistance, Social Services Block Grant and IV-B Family Reunification Review were shared. There were no corrective actions cited.

Upon a motion by Mrs. Byrd and second by Mrs. McVey, the Social Services Board entered into Closed Session at 9:23 a.m. to CONSIDER THE COMPENSATION, COMPETENCE, TERM OF APPOINTMENT AND PERFORMANCE OF AN INDIVIDUAL PUBLIC OFFICER (NCGS143-318.1(a)(6)). The Social Services Board returned to Open Session at 10:45 upon a motion by Mrs. Byrd and second by Mrs. McCain.

Supervisors attended the meeting and reported on work within their Units. Mr. Wiley and Ms. Hughes were absent due to being at a Court Hearing.

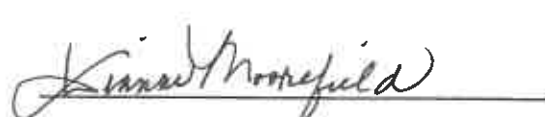
The next regularly scheduled meeting of the DSS Board was scheduled for September 17, 2024 at 9:00 a.m. in the Conference Room of the Department of Social Services.

Upon a motion by Mrs. Byrd and second by Mr. McVey the meeting of the Social Services Board was adjourned at 9:50 a.m.

x 

Mr. Jeremiah Jeffries, Chairman

Date: 9/17/2024



Ms. Dianne Moorefield, Secretary

Date: 9/17/24

FREE DRIVE-THRU FLU SHOT CLINIC

Protect Your Health. Protect Your
Family. Get a Flu Shot.



Tuesday, October 8th, 2024
1pm-6pm

Caswell County Parks & Recreation
228 County Park Road, Yanceyville, NC

Flu Shots are available for adults and
children ages 6 months and up.

- Medical Information form completed on site.
- Spanish material available.
- Please wear clothing that allows easy access to your upper arms.



Friday, October 11, 2024
9 AM - 2 PM

Caswell County
Parks & Recreation Center
228 County Park Road
Yanceyville, NC 27379

MOBILE FREE PHARMACY PROGRAM

GIVES AWAY FREE OTC MEDICINE



Take home free over-the-counter medicine items such as allergy, cough and cold, pain relief, vitamins, children's medicine, and more! **Come see us in person on event day or order online and come pick up your medicines.**

Order here: www.medassist.org/mobile
or scan the Qr code.

NEW ONLINE ORDER FORM!

ONLINE ORDERING OPENS - 9/5/2024

This program has been brought to your
community in partnership with:



**ONLINE ORDERING CLOSES:
9/27/2024**

**OR - AFTER REACHING 500
MAX PREORDERS**

OPEN TO EVERYONE

No appointment or registration required. No income eligibility. No I.D. required. Must be 18 years or older to receive medicines.

NC MedAssist is a statewide, nonprofit pharmacy that provides free prescription and over-the-counter (OTC) medications through various programs. Learn more at www.medassist.org.

Donations For



WESTERN NORTH CAROLINA

We need your donations! Caswell County Departments are collecting supplies to send to our neighbors in the western part of NC. We will be collecting water, pop-top canned goods, baby supplies (dry formula, diapers, etc.) cleaning supplies (white vinegar, peroxide, spray bottles, etc.) from October 1st-7th.

If your organization is collecting supplies and would like to join forces please contact 743-247-8613 and we will schedule a pickup.

Donations Accepted at:

**Caswell Parks and Rec, Caswell Sheriff's Office, Pelham Fire Department,
Lillard's Family Restaurant, Speech Stars, Yoders Country Market, Caswell
County Senior Center**

CASWELL COUNTY COMMUNITY MEETING!



The Topic is Digital Inclusion

The Piedmont Triad Regional Council and the Center for Housing and Community Studies are co-hosting a meeting of Caswell County community leaders to discuss the broadband services we have, the obstacles people face when trying to get access to broadband services, what groups are being left out, and what kinds of programs and initiatives we need to bridge that digital divide.

Tuesday, October 15, 2024, at 3:00 PM
[In Yanceyville – Venue to be Announced]

Register at
go.uncg.edu/caswell



or scan
QR
code